

Minutes of Business Meeting  
January 9, 2015 – 2:00 p.m.  
Fergus County Commissioners  
712 W. Main St., Suite 210  
Lewistown, MT 59457

Present: Presiding Officer Sandy Youngbauer, Commissioner Carl Seilstad, Commissioner Ross Butcher, and Rana J. Wichman, Clerk & Recorder. Public present: See attached list.

**CALL TO ORDER:**

Presiding Officer Youngbauer called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

Presiding Officer Youngbauer indicated if there were no alterations or corrections to the December 23, 2014, or January 2, 2015, minutes they would stand approved as distributed. They will be on file with the Clerk and Recorder and on the Fergus County Website.

**PUBLIC HEARING:** None

**PUBLIC COMMENT ON AGENDA ITEMS:** None

**ANNOUNCEMENTS & REPORTS:**

It was announced that there are still openings on the Port Authority Board, the Tax Appeals Board, the Council on Aging Board, and the Community Council in District #2.

Notice was received from the DNRC that the Fergus County Flood Plain Hazard Management Plan was approved. Pam Vosen was thanked for her work on this.

A couple changes were made to the Commissioners meeting calendar. The calendar is available on the Fergus County Website.

**BID OPENINGS:** None

**DISCUSSION/ACTION ITEMS:**

- 1) Approval of claims 1/9/2015: Commissioner Butcher moved that the 1/9/2015 claims be approved. Commissioner Seilstad seconded. Passed unanimously.
- 2) DOT Random Drug Testing Resolution: Commissioner Seilstad moved to adopt the DOT Random Drug Testing Resolution. Commissioner Butcher seconded. Random drug testing is required for anyone who holds a CDL. Passed unanimously.
- 3) Commissioner's Board Appointments: The Commissioners went through the list of boards that they sit on and verified who would be aligned with the various boards. After that process Commissioner Seilstad moved to approve the list of Commissioner Board Appointments. Commissioner Butcher seconded. Passed unanimously. A list of the boards is attached as part of these minutes.
- 4) Resolution Creating the Fergus County Recreation District: Commissioner Butcher moved to adopt the Resolution Creating the Fergus County Recreation District. Commissioner Seilstad seconded. City Manager Kevin Myhre commented that he felt the resolution looks good. He stated he would be glad to submit names for members to be appointed to the Recreation District board. Beth Putnam indicated she feels a member of the Lewistown City Council should be on the board. Commissioner Youngbauer stated this is a County board. Kevin Kepler thanked everyone for their work to get this to where it is today. He stated he would like to see Phase 1 & 2 done together as there is enough money available. He also stated he hopes the individuals that are appointed to the board are proactive. Commissioner Youngbauer stated that in order to give the public more opportunity to look at this resolution the Commissioners should possibly postpone it until the January 21, 2015, meeting. Commissioner Seilstad indicated that bond

council made their changes to the resolution and that County Attorney Tom Meissner and City Attorney Monte Boettger are both comfortable with it. He also stated that it set in statute how this is to be done. Kevin Myhre stated he feels the bond council would be more comfortable if the resolution is passed today. Lyle Gorman commented that he feels it is important to pass the resolution today and to keep on schedule. He also stated he has questions on the Recreation District board authority. Scott Seilstad said he was surprised it hadn't already been passed. Discussion was held on the fact that the bonding is going through the City of Lewistown, and the County will collect the funds. Jennifer DeGuzman indicated she feels the vote on the resolution should be postponed until January 21, 2015, so it doesn't look like it was rushed through. Bobbie Rouns stated that the Recreation District board is over the district, not over the pool itself. Commissioner Seilstad said that the formation of the board is totally separate from this resolution. Passed unanimously.

**APPOINTMENTS:**

- 1) Fire Warden: Commissioner Seilstad moved to appoint Troy Eades to the position of Fire Warden. Commissioner Butcher seconded. Commissioner Seilstad stated that traditionally this position has been held by the Sheriff and he feels that is where it should remain. Passed unanimously.

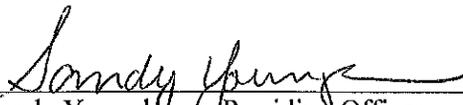
**PUBLIC INPUT:** None

**OTHER BUSINESS:** None

**NEXT MEETING DATES:**

January 21, 2015 Wednesday – 5:15 p.m.	Regular Monthly Meeting	Fergus County Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457
January 26, 2015 Monday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
February 6, 2015 Friday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457

**FERGUS COUNTY COMMISSIONERS**

  
Sandy Youngbauer, Presiding Officer

  
Carl Seilstad, Commissioner

Attest:

  
Rana J. Wichman, Clerk & Recorder

  
Ross Butcher, Commissioner



**AGENDA**

Board of Fergus County Commissioners  
Business Meeting – January 9, 2015- 2:00P.M.  
712 W. Main St., Suite 210  
Lewistown, MT 59457

**TENTATIVE AGENDA**

1. Approval of the December 23, 2014 Meeting Minutes
2. Approval of the January 2, 2015 Meeting Minutes

**PUBLIC HEARING:**

**PUBLIC COMMENT ON AGENDA ITEMS:**

**ANNOUNCEMENTS/REPORTS:**

1. Port Authority (5 Year Term)—2 Positions open (to be filled any time)
2. Tax Appeals Board (3 Year Term)—1 Position open ( to be filled anytime)
3. Council on Aging Board (3 year Term) 1 Position open (to be filled anytime)
4. Community Council in District 2-1 Position open.

**BID OPENING:**

**DISCUSSION/ACTION ITEMS:**

1. Approval of Claims 1/9/2015
2. DOT Random Drug Testing Resolution
3. Commissioner's Board Appointments
4. Resolution creating Fergus County Recreation District

**APPOINTMENTS:**

1. Fire Warden

**PUBLIC INPUT:**

**OTHER BUSINESS:**

**NEXT MEETING DATES:**

January 21, 2015 Wednesday—5:15PM	Regular Monthly Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
January 26, 2015 Monday --2:00PM	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
February 6, 2014 Tuesday	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457

***REMINDER: Agenda items are due to the Commissioners 10 days prior to the meeting.***

Minutes of Business Meeting  
December 23, 2014 – 2:00 p.m.  
Fergus County Commissioners  
712 W. Main St., Suite 210  
Lewistown, MT 59457

Present: Presiding Officer Ken Ronish, Commissioner Sandy Youngbauer, and Rana J. Wichman, Clerk & Recorder. Commissioner Carl Seilstad was absent. Public present: See attached list.

**CALL TO ORDER:**

Presiding Officer Ronish called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

Presiding Officer Ronish indicated if there were no alterations or corrections to the December 10, 2014 minutes they would stand approved as distributed. They will be on file with the Clerk and Recorder and on the Fergus County Website.

**PUBLIC HEARING:** None

**PUBLIC COMMENT ON AGENDA ITEMS:**

Tom Wojtowick asked that the spelling on his name be corrected on the agenda.

**ANNOUNCEMENTS & REPORTS:**

It was announced that there were no applications received for the Council on Aging Board open position.

**BID OPENINGS:** None

**DISCUSSION/ACTION ITEMS:**

- 1) Approval of claims 12/23/2014: Commissioner Youngbauer moved that the 12/23/2014 claims be approved. Commissioner Ronish seconded. Passed unanimously.

**APPOINTMENTS:**

- 1) Commissioner Youngbauer moved to approve the following appointments:
  - a) Fergus County Planning Board: Tucker Rice and Terry Gill;
  - b) Revolving Loan Fund: Tom Spraggins
  - c) Weed Board: Cathy Dvorak, Julie Wichman
  - d) City-County Planning Board: Tom Wojtowick, Aaron Golik, Joe BoylesCommissioner Ronish seconded. Passed unanimously.

**PUBLIC INPUT:** Tom Wojtowick wished everyone a Merry Christmas.

**OTHER BUSINESS:** None

Page 2 – Fergus County Commissioner December 23, 2014 Business Meeting

**NEXT MEETING DATES:**

January 2, 2015 Friday – 2:00 p.m.	Reorganizational Meeting	Fergus County Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457
January 9, 2015 Friday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
January 21, 2015 Wednesday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457

**FERGUS COUNTY COMMISSIONERS**

Not Available

Ken Ronish, Presiding Officer

Carl Seilstad, Commissioner

Attest:

Sandra Youngbauer, Commissioner

Rana J. Wichman, Clerk & Recorder



Minutes of Reorganizational Meeting  
January 2, 2015 – 2:00 p.m.  
Fergus County Commissioners  
712 W. Main St., Suite 210  
Lewistown, MT 59457

Present: Commissioner Sandy Youngbauer, Commissioner Carl Seilstad, Commissioner Ross Butcher, and Rana J. Wichman, Clerk & Recorder. Public present: See attached list.

**CALL TO ORDER:**

Commissioner Youngbauer called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT ON AGENDA ITEMS:**

Ben Tuss spoke about the structure of the commissioner districts and the need for equal representation. He stated he felt the commission chair needs to rotate between the three districts. Tom Wojtowick and Commission Seilstad both indicated that has been the practice in the past. Commissioner Youngbauer stated that MCA is followed.

**ANNOUNCEMENTS & REPORTS:**

Board openings for the Port Authority, the Tax Appeals Board, and the Council on Aging were announced.

Commissioners Youngbauer and Seilstad welcomed Ross Butcher as the new Fergus County Commissioner.

**DISCUSSION/ACTION ITEMS:**

- 1) Reorganize Board of Commissioners:
  - a) Elect Presiding Officer: Commissioner Seilstad nominated Commissioner Youngbauer. Commissioner Butcher seconded the nomination. Passed unanimously.
- 2) Resolution on Travel and Expenditure Reimbursement for 2015 in accordance to Resolution 11-99 Employees Mileage Reimbursement and 17-2006 Commissioners Mileage Reimbursement. Commissioner Seilstad moved to adopt the 2015 Travel and Expenditure Reimbursement Resolution. Commissioner Butcher seconded. Passed unanimously.
- 3) Review Calendar for 2015 Holidays, Paydays, and Meetings: Commissioner Seilstad moved to adopt the 2015 Commissioner Calendar. Commissioner Butcher seconded. Commissioner Youngbauer gave out a letter stating she wants to go on record as objecting to the calendar including the fact that she believes regular weekly meetings need to be held and payment of claims needs to be changed to weekly to conform to the Commissioner meeting schedule, and she feels employees should be paid every two weeks rather than monthly. Commissioner Butcher stated he likes these concepts but has not had time to look into these changes. Commissioner Seilstad indicated he feels the Clerk & Recorder needs to be included in these decisions. Commissioners Seilstad and Butcher voted in favor of adopting the 2015 Commissioner Calendar. Commissioner Youngbauer voted against. Motion carried.
- 4) Establish Office Hours: The current office hours for the Commissioners are Monday through Friday, 10 a.m. to 12:00 noon, and 2:00 p.m. to 5:00 p.m. Commissioner Butcher moved to adopt the same hours for 2015. Commissioner Seilstad seconded. Passed unanimously.

**PUBLIC INPUT:** Tom Wojtowick stated that he believes the Commissioners have moral authority to encourage and authorize training on head injuries in the County and the City of Lewistown. Commissioner Seilstad agreed with his analysis. Mr. Wojtowick also asked that appropriate behavior by employees be encouraged as well as inappropriate behavior discouraged.

Discussion on the appointments to the recreation district included Tom Wojtowick asking that these appointees be carefully interviewed and well qualified.

**OTHER BUSINESS:** The Commissioners had intended to go through and adopt their various board and/or committee appointments but it was not on the agenda so it will be done at the 1/9/2015 meeting.

**NEXT MEETING DATES:**

January 9, 2015 Friday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457
January 21, 2015 Wednesday – 5:15 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
January 23, 2015 Friday – 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457

**FERGUS COUNTY COMMISSIONERS**

\_\_\_\_\_  
Sandra Youngbauer, Commissioner

\_\_\_\_\_  
Carl Seilstad, Commissioner

Attest:

\_\_\_\_\_  
Ross Butcher, Commissioner

\_\_\_\_\_  
Rana J. Wichman, Clerk & Recorder



January 2, 2015

I am speaking against the 2015 Calendar as presented for the following reasons;

1. I would like to see all commissioners' meetings be held on Thursday of each week. I believe with Fergus County having full time commissioners we should conduct business on a regular weekly basis. We would then pay claims to coincide with those dates. There are enough claims that we should be paying those vendors weekly instead of twice per month. Many larger counties pay claims on a daily basis but I do not currently see Fergus County in that category. Processing claims weekly would be a benefit to some departments to ensure timely payment of credit card bills that incur interest and other services that we do not receive statements for before the cutoff day. If the claim submission is by Friday afternoon, then the clerk and recorder's office would have until Tuesday to present them to the commissioners and we would have ample time to review them all instead of just rubber stamping them to get expenses paid.
2. I think it is time for Fergus County to start paying employees every two weeks instead of monthly. It is hard to get qualified younger employees to work for the county and it is a hardship on those people to come and work for us and be paid monthly.

I realize that procedures probably will not change today with a new commissioner coming on board, who has not had time to evaluate the daily operations of the county, but going on record with these proposals now will ensure that the conversation/communication has been initiated.

Respectfully,

Sandy Youngbauer

# Fergus County

## SUBJECT TO CHANGE

### 2015 Commissioner Meetings, Holidays, and Pay Dates

#### Commissioner Business Meetings – 5:15 p.m. Commissioner’s Office

January 21 (Wed)	Feb 18 (Wed)	March 18 (Wed)
April 15 (Wed)	May 20 (Wed)	June 17 (Wed)
July 15 (Wed)	August 19 (Wed)	September 16 (Wed)
October 21 (Wed)	November 18 (Wed)	December 16 (Wed)

#### Commissioner Business Meetings – 2:00 p.m. Commissioner’s Office (Tentative)

January 2 (Friday) – Re-organizational Meeting	
January 9 (Friday)	January 23 (Friday)
February 6 (Tuesday)	February 25 (Wednesday)
March 10 (Tuesday)	March 26 (Wednesday)
April 10 (Friday)	April 24 (Friday)
May 11 (Monday)	May 26 (Monday)
June 10 (Wednesday)	June 25 (Thursday)
July 10 (Friday)	July 24 (Friday)
August 10 (Monday)	August 25 (Tuesday)
September 10 (Thursday)	September 25 (Friday)
October 9 (Friday)	October 26 (Monday)
November 10 (Tuesday)	November 24 (Tuesday)
December 10 (Thursday)	December 23 (Wednesday)

MACo Mid-Winter Conference – Helena – February 9-12 (Mon through Thurs)

MACRS Annual Conference – Great Falls – March 23 – 26 (Mon through Thursday)

MACo Fall Conference – Missoula – September 20-24 (Sun through Thurs)

#### County Employee Pay Dates (Tentative)

January 5 (Monday)	February 5 (Thursday)	March 5 (Thursday)
April 6 (Monday)	May 5 (Tuesday)	June 5 (Friday)
July 6 (Monday)	August 5 (Wednesday)	September 4 (Friday)
October 5 (Monday)	November 5 (Thursday)	December 4 (Friday)

#### 2015 Holidays (observed)

New Year’s Day	Thursday, January 1
Martin Luther King Jr Day	Monday, January 19
President’s Day	Monday, February 16
Memorial Day	Monday, May 25
Independence Day	Friday, July 3
Labor Day	Monday, September 7
Columbus Day	Monday, October 12
Veteran’s Day	Wednesday, November 11
Thanksgiving Day	Thursday, November 26
Christmas	Friday, December 25

Adopted \_\_\_\_\_  
Fergus Co Commissioners

# FERGUS COUNTY VOUCHER

Voucher No: 1046

Voucher Date: 01/10/2015

Prepared By:

Printed: 01/08/2015 04:13:09 PM

FERGUS COUNTY is hereby authorized to draw warrants against FERGUS COUNTY funds for the sum of \$683,619.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2014 to June 30, 2015 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SANDRA YOUNGBAUER PRESIDING OFFICER

CARL SEILSTAD COMMISSIONER

ROSS BUTCHER COMMISSIONER

FERGUS COUNTY

Fund		Amount
1000	GEN	\$30,927.46
2110	ROAD	\$17,180.42
2130	BRIDGE	\$1,433.50
2140	WEED	\$186.51
2160	FAIR	\$4,463.56
2180	DT/CRT	\$5,238.48
2250	PLAN	\$377.23
2272	CMHD	\$732.14
2274	EMP/R	\$4,411.53
2290	EXT SERV	\$350.37
2384	FERGUS COUNTY FIRE COUNCIL	\$2,376.38
2394	ALCOHOL REHAB	\$4,797.00
2395	COMPUTER	\$2,091.20
2420	GAS TAX	\$49.45
2830	JUNK VEHICLE	\$164.07
2915	CRIME CONTROL	\$2,113.04
2972	F PLAN	\$941.96
4020	BRIDGE CAPITAL IMPROVEMENTS	\$1,011.88
4075	FAIR WATER & SEWER CAP IMP	\$604,773.34
		<b>\$683,619.52</b>

FERGUS COUNTY  
CLAIMS  
01-10-2015

Invoice	Inv. Date	Vendor	Detail Line Description	Account	Total
DEC 2014 FINES	1/6/2015	CITY OF LEWISTOWN	GEN JP 50% CITY FINES	1000.000.000.351035.000	\$2,225.71
			CITY OF LEWISTOWN		\$2,225.71
1052014	1/5/2015	ANGELA WOOLET	GEN COMM SUPPLIES	1000.000.001.410101.221	\$450.00
12/14 REB.	12/23/2014	SANDRA YOUNGBAUER	RETIREMENT PARTY SUPPLIES	1000.000.001.410101.221	\$113.72
803	12/22/2014	J & J ENGRAVING	GEN COMM SUPPLIES	1000.000.001.410101.221	\$120.00
DEC 2014 MILLEAGE	1/2/2015	CARL SEILSTAD	GEN COMM TRAVEL	1000.000.001.410101.370	\$146.72
MID WINTER CONF	1/5/2015	MACo	GEN COMM TRAVEL	1000.000.001.410101.370	\$450.00
			COMMISSIONERS		\$1,280.44
2636506-DC14	12/13/2014	PITNEY BOWES INC. 2636506	LEASE PAY POSTAGE MACH.	1000.000.002.411200.311	\$906.45
642002382-00001	1/5/2015	VERIZON WIRELESS	GEN COUNTYWIDE TELEPHONE	1000.000.002.411200.345	\$273.75
DEC 2014 6553200	1/1/2015	MID-RIVERS TELEPHONE	GEN COUNTYWIDE TELEPHONE	1000.000.002.411200.345	\$1,232.82
			COUNTY PHONE/POSTAGE		\$2,413.02
01062015 REIMB	1/6/2015	KELLY MANTOOTH	GEN JP CT SUPPLIES	1000.000.003.410340.221	\$27.47
2015 DIRECTORY	1/6/2015	MACo	SUPPLIES	1000.000.003.410340.221	\$15.00
9049/93	1/6/2015	QUILL CORP	GEN JP CT SUPPLIES	1000.000.003.410340.221	\$120.77
DEC 2014 6175500	1/1/2015	MID-RIVERS TELEPHONE	GEN JP CT TELEPHONE	1000.000.003.410340.345	\$131.75
01062015 ST VS DAMM	1/6/2015	CINDY BIRDWELL	GEN JP CT JUROR FEES	1000.000.003.410340.392	\$10.00
01062015 ST VS DAMM	1/6/2015	JESSE ROANE	GEN JP CT JUROR FEES	1000.000.003.410340.392	\$10.00
			JUSTICE COURT		\$314.99
172050	12/18/2014	THE OFFICE CENTER, INC	COPIER CONTRACT & COPIES	1000.000.004.410501.221	\$39.13
			CLERK AND REC		\$39.13
7/81	12/17/2014	OLNESS & ASSOCIATES PC	GEN AUDIT PROF SERV	1000.000.005.410532.350	\$13,000.00
			AUDIT		\$13,000.00
Dec-14	1/1/2015	CREDIT BUREAU OF CENTRAL MONT	GEN TREAS SUPPLIES	1000.000.006.410540.221	\$30.00
TAXES DUE 2014	12/15/2014	LEWISTOWN NEWS-ARGUS	GEN TREAS PUBLICATIONS	1000.000.006.410540.332	\$459.90
			TREASURER		\$489.90
8809474	12/17/2014	QUILL CORPORATION	OFFICE SUPPLIES	1000.000.009.411101.221	\$35.96
DEC 2014 0904-00	12/29/2014	LEWISTOWN WATER DEPT.	GEN CNTY ATTORNEY UTILITY	1000.000.009.411101.340	\$46.79
DEC 2014 1823187-8	12/22/2014	NORTHWESTERN ENERGY	GEN CNTY ATTORNEY UTILITY	1000.000.009.411101.340	\$397.35
484663	1/1/2015	MONTANA RECORDS MANAGEMENT	RECORDS SHREDDING	1000.000.009.411101.350	\$58.50
1022015	1/2/2015	FERGUS CO CLERK OF DISTRICT COURT	GEN CNTY ATNY PROF SERV	1000.000.009.411101.350	\$16.00
			COUNTY ATTORNEY		\$554.60
2873	1/5/2014	MACHLER MACHINE	GEN BLDGS CUSTODIAL	1000.000.010.411201.210	\$138.00
300163	12/23/2014	HANSON CHEMICAL INC	GEN BLDGS CUSTODIAL	1000.000.010.411201.210	\$135.21
62069	12/3/2014	NATIONAL LAUNDRY CO	MOPS AND MATS	1000.000.010.411201.210	\$79.80
66170	12/19/2014	NATIONAL LAUNDRY CO	FROST MAT	1000.000.010.411201.210	\$10.38
862651	12/5/2014	NATIONAL LAUNDRY CO	FROST MAT	1000.000.010.411201.210	\$10.38
85465	12/17/2014	LEWISTOWN ACE HARDWARE	GEN CO BLDGS OTHER EQUIP	1000.000.010.411201.215	\$11.46
DEC 2014 0320281-9	12/22/2014	NORTHWESTERN ENERGY	GEN BLDGS UTILITY	1000.000.010.411201.340	\$2,459.34
DEC 2014 1859-00	12/29/2014	LEWISTOWN WATER DEPT.	GEN BLDGS UTILITY	1000.000.010.411201.340	\$175.71
1556-422890	12/16/2014	O'REILLY AUTO PARTS-LEWISTOWN	GEN BLDGS UTILITY	1000.000.010.411201.340	\$17.86
1556-422898	12/17/2014	O'REILLY AUTO PARTS-LEWISTOWN	HYDRAULIC HOSE	1000.000.010.411201.361	\$85.49
85445	12/17/2014	LEWISTOWN ACE HARDWARE	GEN BLDGS MAINT/REPAIR BLDGS	1000.000.010.411201.361	\$7.98
A116323	12/10/2014	TRUE VALUE	AUGER BITS	1000.000.010.411201.361	\$28.98
			BUILDINGS		\$3,160.59
38455	12/22/2014	BALCO UNIFORM CO INC	GEN SHRF UNIFORMS	1000.000.014.420101.227	\$91.65

FERGUS COUNTY  
CLAIMS  
01-10-2015

DEC 2014 6176300	1/1/2015	MID-RIVERS TELEPHONE	GEN SHRF TELEPHONE	1000.000.014.420101.345	\$388.87	
DEC 2014 5540500	1/1/2015	MID-RIVERS TELEPHONE	GEN SHRF COMMUNICATIONS	1000.000.014.420101.346	\$191.30	
DEC 2014 7542700	1/1/2015	MID-RIVERS TELEPHONE	GEN SHRF COMMUNICATIONS	1000.000.014.420101.346	\$33.60	
UT1000334044	12/15/2014	BOB BARKER COMPANY INC.	GEN PRSN SUPPLIES	1000.000.015.420230.221	\$124.90	\$705.42
16414	12/16/2014	PURCHASE ADVANTAGE CARD - SO	GROCERIES FOR JAIL	1000.000.015.420230.223	\$165.75	
29713	12/29/2014	PURCHASE ADVANTAGE CARD - SO	GROCERIES FOR JAIL	1000.000.015.420230.223	\$81.10	
412160823	12/16/2014	SYSCO FOOD SERVICES OF MONTANA	GEN PRSN GROCERIES	1000.000.015.420230.223	\$1,046.85	
412230702	12/23/2014	SYSCO FOOD SERVICES OF MONTANA	GEN PRSN GROCERIES	1000.000.015.420230.223	\$989.85	
DEC 2014 0318591-5	12/22/2014	NORTHWESTERN ENERGY	GEN PRSN UTILITY	1000.000.015.420230.340	\$9.25	
DEC 2014 0322534-9	12/22/2014	NORTHWESTERN ENERGY	GEN PRSN UTILITY	1000.000.015.420230.340	\$2,731.74	
DEC 2014 1974-00	12/29/2014	LEWISTOWN WATER DEPT.	GEN PRSN UTILITY	1000.000.015.420230.354	\$454.65	
16198	12/16/2014	PURCHASE ADVANTAGE CARD - SO	PRESCRIP. FOR JUSTIN KISER	1000.000.015.420230.354	\$3.99	
17323	12/17/2014	PURCHASE ADVANTAGE CARD - SO	PRESCRIP. FOR KASEY ROBERTSON	1000.000.015.420230.354	\$7.98	
26012	12/26/2014	PURCHASE ADVANTAGE CARD - SO	PRESCRIP. FOR KASEY ROBERTSON	1000.000.015.420230.360	\$90.16	
1552-313681	12/23/2014	CARQUEST AUTO PARTS	RUG, MOP BAG	1000.000.015.420230.360	\$16.56	
62649	12/19/2014	NATIONAL LAUNDRY CO	MAT, MOP, RUG, BAG	1000.000.015.420230.360	\$16.56	
66168	12/8/2014	LEWISTOWN ACE HARDWARE	GEN PRSN REPAIR/MAIN	1000.000.015.420230.360	\$21.96	
85230	12/22/2014	LEWISTOWN ACE HARDWARE	GEN PRSN REPAIR/MAIN	1000.000.015.420230.360	\$39.99	
85559	12/22/2014	LEWISTOWN ACE HARDWARE	GEN PRSN REPAIR/MAIN	1000.000.015.420230.360	\$39.99	
12242014	12/24/2014	CLOYD FUNERAL HOME	GEN CORONER OTHER PROF SVCS	1000.000.019.420801.357	\$450.00	\$5,805.28
12302014	12/30/2014	CLOYD FUNERAL HOME	GEN CORONER PAGER RENT	1000.000.019.420801.533	\$68.38	
12232014	12/23/2014	CITY OF LEWISTOWN	GEN VETERANS BENEFITS PROF SERV	1000.000.025.450201.350	\$420.00	\$420.00
1552-313184	12/17/2014	CARQUEST AUTO PARTS	ROAD SUPPLIES	2110.000.027.430201.221	\$21.39	
1552-314182	12/31/2014	CARQUEST AUTO PARTS	ROAD SUPPLIES	2110.000.027.430201.221	\$208.40	
163347	12/30/2014	JOHN DEERE FINANCIAL	ROAD SUPPLIES	2110.000.027.430201.221	\$255.85	
2077496	12/17/2014	BLOEDORN LUMBER	ROAD SUPPLIES	2110.000.027.430201.221	\$13.82	
583337	12/18/2014	FERGUS AUTO PARTS	SUPPLIES	2110.000.027.430201.221	\$13.99	
65655	12/17/2014	NATIONAL LAUNDRY CO	LINEN SERVICE	2110.000.027.430201.221	\$34.68	
69017	12/31/2014	NATIONAL LAUNDRY CO	LINEN SERVICE	2110.000.027.430201.221	\$37.08	
846518-0	12/25/2014	360 OFFICE SOLUTIONS	ROAD SUPPLIES	2110.000.027.430201.221	\$29.95	
85472	12/17/2014	LEWISTOWN ACE HARDWARE	ROAD SUPPLIES	2110.000.027.430201.221	\$297.45	
93328	12/16/2014	FLEET WHOLESALE SUPPLY	ROAD SUPPLIES	2110.000.027.430201.221	\$32.40	
93350	12/16/2014	FLEET WHOLESALE SUPPLY	ROAD SUPPLIES	2110.000.027.430201.221	(\$7.90)	
95716	12/31/2014	FLEET WHOLESALE SUPPLY	ROAD SUPPLIES	2110.000.027.430201.221	\$34.50	
A117183	12/24/2014	TRUE VALUE	BATTERIES	2110.000.027.430201.221	\$25.98	
A117226	12/24/2014	TRUE VALUE	THERMOSTAT	2110.000.027.430201.221	\$74.99	
B221531	12/19/2014	TRUE VALUE	VACUUM BAGS	2110.000.027.430201.221	\$18.98	
C252089126:03	12/30/2014	I STATE TRUCK CENTER	ROAD SUPPLIES	2110.000.027.430201.221	\$17.21	
GFC0310672	12/22/2014	TRACTOR & EQUIPMENT	FILERS	2110.000.027.430201.221	\$376.32	
GFC0310673	12/22/2014	TRACTOR & EQUIPMENT	REPAIR 365	2110.000.027.430201.221	\$59.15	
1412	12/11/2014	DYPX GREASE AND LUBRICANTS	ROAD GAS & FUEL	2110.000.027.430201.230	\$320.00	
163296	12/5/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$77.01	
163325	12/10/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$77.30	

FERGUS COUNTY  
CLAIMS  
01-10-2015

163327	12/15/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$131.15	
163345	12/29/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$184.74	
163353	12/31/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$264.53	
164556	12/17/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$69.00	
164556	12/17/2014	JOHN DEERE FINANCIAL	ROAD SUPPLIES	2110.000.027.430201.230	\$32.30	
164625	12/31/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$321.89	
165521	12/29/2014	JOHN DEERE FINANCIAL	ROAD GAS & FUEL	2110.000.027.430201.230	\$111.96	
28258	12/16/2014	RINDAL OIL COMPANY	POWERDRIVE OIL	2110.000.027.430201.230	\$140.00	
28286	12/18/2014	RINDAL OIL COMPANY	OIL	2110.000.027.430201.230	\$2,735.00	
9509	12/8/2014	WOODHALL DISTRIBUTING	DYED DIESEL	2110.000.027.430201.230	\$283.41	
4213	12/30/2014	ROY WATER & SEWER	WATER-DECEMBER	2110.000.027.430201.340	\$45.00	
Dec-14	12/24/2014	NORTHWESTERN ENERGY	ROAD UTILITY	2110.000.027.430201.340	\$24.77	
DEC 2014 0318562-6	12/22/2014	NORTHWESTERN ENERGY	ROAD UTILITY	2110.000.027.430201.340	\$1,239.21	
DEC 2014 0324978-0	12/22/2014	NORTHWESTERN ENERGY	ROAD UTILITY	2110.000.027.430201.340	\$39.27	
DEC2014 2681-00	12/29/2014	LEWISTOWN WATER DEPT.	ROAD UTILITY	2110.000.027.430201.340	\$59.68	
DEC 2014 6870000	1/1/2015	MD-RIVERS TELEPHONE	ROAD TELEPHONE	2110.000.027.430201.345	\$173.61	
181-004	1/1/2015	TRACKER SOFTWARE CORP.	ANNUAL SOFTWARE FEE	2110.000.027.430201.350	\$623.50	
80992	12/15/2014	THE CHEMNET CONSORTIUM, INC	D & A TRAINING	2110.000.027.430201.350	\$225.00	
1-16483	12/22/2014	INLAND TRUCK PARTS CO	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$245.69	
1419214	12/31/2014	PACIFIC STEEL & RECYCLING	REPAIR 366	2110.000.027.430201.360	\$48.87	
1552-313199	12/17/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$4.29	
1552-313227	12/17/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$62.93	
1552-313558	12/22/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$22.62	
1552-313973	12/29/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$103.82	
1552-314098	12/30/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$40.23	
1552-313263	12/17/2014	CARQUEST AUTO PARTS	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$100.00	
2412083	12/17/2014	NORMONT EQUIPMENT CO.	BLADES FOR MOWER 379	2110.000.027.430201.360	\$675.80	
32841	12/29/2014	R & D HEATING & COOLING	HEATER SERVICE CALL	2110.000.027.430201.360	\$80.00	
5016583	12/17/2014	SNOWY MOUNTAIN MOTORS	REPAIR UNIT 8-525	2110.000.027.430201.360	\$62.52	
583199	12/17/2014	FERGUS AUTO PARTS	REPAIR 8-418	2110.000.027.430201.360	\$2.60	
583228	12/17/2014	FERGUS AUTO PARTS	REPAIR 8-525	2110.000.027.430201.360	\$32.00	
583357	12/18/2014	FERGUS AUTO PARTS	REPAIR 8-525	2110.000.027.430201.360	\$4.88	
583533	12/22/2014	FERGUS AUTO PARTS	REPAIR 8-525	2110.000.027.430201.360	\$269.00	
583547	12/22/2014	FERGUS AUTO PARTS	REPAIR 8-615	2110.000.027.430201.360	\$62.48	
583836	12/30/2014	FERGUS AUTO PARTS	REPAIR 8-615	2110.000.027.430201.360	\$68.06	
95398	12/29/2014	FLEET WHOLESALE SUPPLY	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$3.40	
95607	12/30/2014	FLEET WHOLESALE SUPPLY	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$123.00	
95691	12/31/2014	FLEET WHOLESALE SUPPLY	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$45.80	
GFCR0034041	12/9/2014	TRACTOR & EQUIPMENT	CORE RETURN	2110.000.027.430201.360	\$576.21	
GFCR0310512	12/17/2014	TRACTOR & EQUIPMENT	REPAIR 372, 377, 366, 359, 369, 367	2110.000.027.430201.360	\$1,684.27	
GFCR0310566	12/18/2014	TRACTOR & EQUIPMENT	REPAIR 320, 365	2110.000.027.430201.360	\$284.38	
P31113	12/22/2014	JOHN DEERE FINANCIAL	ROAD REPAIR/MAIN	2110.000.027.430201.360	\$3,855.00	
181-004	1/1/2015	TRACKER SOFTWARE CORP.	ANNUAL SOFTWARE FEE	2130.000.034.430244.350	\$623.50	
528810	12/18/2014	STEEL ETC. HOLDING COMPANY	RIB GUARDS	2130.000.034.430244.360	\$810.00	
DEC 2014 3184-00	12/29/2014	LEWISTOWN WATER DEPT.	WEED CHEMICAL UTILITY	2140.000.038.431101.340	\$22.75	
			ROAD			\$17,180.42
			BRIDGE			\$1,433.50

FERGUS COUNTY  
CLAIMS  
01-10-2015

DEC 2014 1856908	12/22/2015	NORTHWESTERN ENERGY	WEED CHEMICAL UTILITY		2140.000.038.431101.340	\$59.64	
DEC 2014 6178100	1/1/2015	MID-RIVERS TELEPHONE	WEED CHEMICAL TELEPHONE	WEED	2140.000.038.431101.345	\$104.12	
12172014	12/17/2014	FIRST BANKCARD #9516	FAIR - OFFICE SUPPLIES		2160.000.041.460201.214	\$58.00	
11282014	12/17/2014	FIRST BANKCARD #9516	FAIR SUPPLIES		2160.000.041.460201.221	\$39.83	
1670FOO	12/17/2014	INTERNATIONAL ASSOC. OF FAIRS	FAIR SUPPLIES		2160.000.041.460201.221	\$100.00	
2015 MEMB-FAIR	12/31/2014	LEWISTOWN CHAMBER OF COMMERCE	FAIR SUPPLIES		2160.000.041.460201.221	\$150.00	
9947052	12/10/2014	VISION ONE	CREDIT CARD FEES		2160.000.041.460201.221	\$25.00	
39168427	12/22/2014	WEX BANK #369-947-588-9	EXXON-MOBILE GAS CARD		2160.000.041.460201.230	\$97.38	
96373	1/1/2014	LEWISTOWN NEWS-ARGUS	FAIR PRINT/DUP/TYPE		2160.000.041.460201.320	\$192.00	
11222014	11/22/2014	LEWISTOWN NEWS-ARGUS	FAIR ADVER		2160.000.041.460201.338	\$461.50	
24D0056707	12/29/2014	KXIO-KLOM RADIO STATION	FAIR ADVER		2160.000.041.460201.338	\$246.06	
WEB ADV-FAIR GRNDS	12/31/2014	LEWISTOWN CHAMBER OF COMMERCE	FAIR ADVER		2160.000.041.460201.338	\$25.00	
DEC 2014 0322070-4	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$7.40	
DEC 2014 0322072-0	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$76.74	
DEC 2014 0322073-8	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$717.81	
DEC 2014 0322074-6	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$37.16	
DEC 2014 0322075-3	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$492.58	
DEC 2014 0322076-1	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$37.40	
DEC 2014 0621270-8	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$16.66	
DEC 2014 0655993-4	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$7.40	
DEC 2014 0673764-7	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$14.55	
DEC 2014 0903587-4	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$45.56	
DEC 2014 1969369-6	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$28.45	
DEC 2014 3070884-6	12/22/2014	NORTHWESTERN ENERGY	FAIR UTILITY		2160.000.041.460201.340	\$175.34	
1/6-12/05	12/29/2015	LEWISTOWN WATER DEPT.	FAIR UTILITIES - WATER		2160.000.041.460201.341	\$121.65	
DEC 2014 6141000	1/1/2015	MID-RIVERS TELEPHONE	FAIR TELEPHONE		2160.000.041.460201.345	\$153.16	
85164	12/5/2014	LEWISTOWN AGE HARDWARE	FAIR REPAIR/MAIN		2160.000.041.460201.360	\$2.29	
85495	12/18/2014	LEWISTOWN AGE HARDWARE	FAIR REPAIR/MAIN		2160.000.041.460201.360	\$34.99	
85580	12/23/2014	LEWISTOWN AGE HARDWARE	FAIR REPAIR/MAIN		2160.000.041.460201.360	\$17.88	
12172014	12/17/2014	FIRST BANKCARD #9516	FAIR TRAVEL		2160.000.041.460201.370	\$827.55	
9947052	12/10/2014	VISION ONE	CONTRACTED SERVICES		2160.000.041.460201.390	\$254.22	
4071	12/26/2014	CARTRIDGE DEPOT	DT/CRT CLCRT SUPPLIES	FAIR	2180.000.079.410331.221	\$58.99	\$4,463.56
84759	1/1/2015	MONTANA RECORDS MANAGEMENT	RECORD SHREDDING		2180.000.079.410331.221	\$58.50	
55566 DEC2014	12/31/2014	YOUTH SERVICES CENTER	PRESCRIPTION		2180.000.080.420302.350	\$5.99	
55566 DEC2014	12/31/2014	YOUTH SERVICES CENTER	SECURE DETENTION		2180.000.080.420302.350	\$5,115.00	
557852.000	12/29/2014	SELBY S	MAINTENANCE	DISTRICT COURT	2250.000.116.411001.221	\$195.00	\$5,238.48
8717587	12/15/2014	QUILL CORPORATION	PLAN CNTY PL SUPPLIES		2250.000.116.411001.221	\$134.94	
8840193	12/18/2014	QUILL CORPORATION	PLAN CNTY PL SUPPLIES		2250.000.116.411001.221	\$2.69	
8851051	12/18/2014	QUILL CORPORATION	PLAN CNTY PL SUPPLIES		2250.000.116.411001.221	\$7.78	
8895928	12/22/2014	QUILL CORPORATION	PLAN CNTY PL SUPPLIES		2250.000.116.411001.221	\$14.82	
12172014	12/17/2014	LEWISTOWN NEWS-ARGUS	PLAN CNTY PL ADVER		2250.000.116.411001.338	\$22.00	
4019	12/26/2014	CARTRIDGE DEPOT	CMHD SUPPLIES	PLANNING	2272.000.148.440105.221	\$6.60	\$377.23
20228299	1/1/2015	COMDATA - XH929	CMHD - FUEL		2272.000.148.440105.230	\$34.29	

FERGUS COUNTY  
CLAIMS  
01-10-2015

9/37378029	12/18/2014	VERIZON WIRELESS	MT HEALTH DISTRICT	2272.000.148.440105.345	\$77.41	
DEC 2015 6164000	1/1/2015	MID-RIVERS TELEPHONE	CMHD TELEPHONE	2272.000.148.440105.345	\$93.84	
12222014	12/22/2014	MSU EXTENSION FOOD & NUTRITION	CMHD TRAVEL	2272.000.148.440105.370	\$120.00	
DEC RENT CMHD	1/2/2015	MACS	CMHD RENT	2272.000.148.440105.531	\$400.00	
			CMHD			\$732.14
20228317	1/1/2015	COMDATA CM157	EMPR IAP FUEL	2274.000.157.440110.230	\$35.81	
28124	12/1/2014	FIRST CALL COMPUTER SOLUTIONS, INC.	EMPR EMPR SUPPLIES	2274.000.159.440110.221	\$163.63	
7.41674E+11	12/1/2014	OFFICE DEPOT-DEPT 60-05141095	OFFI SUPPLIES	2274.000.159.440110.221	\$61.94	
7.41675E+11	12/1/2014	OFFICE DEPOT-DEPT 60-05141095	OFFI SUPPLIES	2274.000.159.440110.221	\$16.99	
7.41675E+11	12/1/2014	OFFICE DEPOT-DEPT 60-05141095	OFFI SUPPLIES	2274.000.159.440110.221	\$99.99	
DEC 2014 2019313-2	12/22/2014	NORTHWESTERN ENERGY	EMPR EMPR UTILITIES	2274.000.159.440110.221	\$44.46	
1E+15	12/16/2014	GLOBALSTAR USA	EMPR EMPR TELEPHONE	2274.000.159.440110.345	\$204.47	
DEC 2014 6575200	1/5/2015	MID-RIVERS TELEPHONE	EMPR EMPR TELEPHONE	2274.000.159.440110.345	\$103.02	
7	12/26/2014	BOOTJACK PROPERTIES	EMPR EMPR RENT	2274.000.159.440110.531	\$1,650.00	
28123	12/3/2014	FIRST CALL COMPUTER SOLUTIONS, INC.	EMPR CCCP SUPPLIES	2274.000.166.440110.221	\$233.75	
DEC 2014 2019313-2	12/22/2014	NORTHWESTERN ENERGY	EMPR EMPR UTILITIES	2274.000.166.440110.221	\$44.45	
DEC 2014 6575200	1/5/2015	MID-RIVERS TELEPHONE	EMPR CCCP TELEPHONE	2274.000.166.440110.345	\$103.02	
7	12/26/2014	BOOTJACK PROPERTIES	EMERG PREP CCCP RENT	2274.000.166.440110.531	\$1,650.00	
			EMPR			\$4,411.53
172051	12/18/2014	THE OFFICE CENTER, INC	COPIER MAINTENANCE AGREEMENT	2290.000.047.450401.221	\$200.37	
2015 MEMBERSHIP	1/2/2015	LEWISTOWN CHAMBER OF COMMERCE	EXT SERV EXT SUPPLIES	2290.000.047.450401.221	\$150.00	
			EXTENSION			\$350.37
1022015	1/2/2015	RICH HAYNER	INSTRUCTOR FEE	2384.000.093.420440.790	\$150.00	
01022015 L-280	1/2/2015	MATT SNYDER	INSTRUCTOR FEE	2384.000.093.420440.790	\$300.00	
12261413	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$160.58	
12261414	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$160.71	
12261415	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$315.38	
12261416	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$180.97	
12261417	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$61.23	
12261418	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$342.91	
12261419	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$114.93	
12261420	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$285.76	
12261421	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$89.21	
12261422	12/22/2014	MONTANA STATE FUND	FERGUS COUNTY FIRE COUNCIL	2384.000.096.420460.350	\$214.70	
			FIRE COUNCIL			\$2,376.38
12192014	12/19/2014	MENTAL HEALTH CENTER	ALCOHOL REHAB ALC ABUSE DRUG SVCS	2394.000.053.440540.796	\$4,797.00	
			ALCOHOL REHAB CONTRIBUTION			\$4,797.00
025-111981	1/1/2015	TYLER TECHNOLOGIES, INC	COMPUTER ACCT NETWORK SUPPLIES	2395.000.066.410515.221	\$110.25	
20141130	11/30/2014	DEPARTMENT OF ADMINISTRATION	COMPUTER ACCT NETWORK TELEPHONE	2395.000.066.410515.345	\$267.82	
27928	12/15/2014	FIRST CALL COMPUTER SOLUTIONS, INC.	COMPUTER GEN NETWORK PROF SERV	2395.000.190.410515.350	\$350.63	
28032	12/15/2014	FIRST CALL COMPUTER SOLUTIONS, INC.	COMPUTER GEN NETWORK PROF SERV	2395.000.190.410515.350	\$22.50	
28169	1/1/2015	FIRST CALL COMPUTER SOLUTIONS, INC.	COMPUTER GEN NETWORK PROF SERV	2395.000.190.410515.350	\$1,340.00	
			COMPUTER SERVICES			\$2,091.20
111647	12/4/2014	CASINO CREEK CONCRETE, INC.	GAS TAX GT GRAVEL	2420.000.060.430201.451	\$49.45	
			GAS TAX			\$49.45
DEC 2014 6179800	1/1/2015	MID-RIVERS TELEPHONE	JUNK VEHICLE TELEPHONE	2830.000.175.430800.345	\$137.97	
122014	12/30/2014	BRUCE ARTHUR	JUNK VEHICLE TRAVEL	2830.000.175.430800.370	\$26.10	

FERGUS COUNTY  
CLAIMS  
01-10-2015

10252014 RED RIBBON	10/25/2014	LEWISTOWN NEWS-ARGUS	CRIME CONTROL DARE SUPPLIES	JUNK VEHICLE	2915.000.115.420107.221	\$32.50	\$164.07
28078-SO	12/19/2015	FIRST CALL COMPUTER SOLUTIONS, INC.	CRIME CONTROL DARE SUPPLIES		2915.000.115.420107.221	\$2,080.54	
20136	12/8/2014	MIDWEST CANCER SCREENING	F PLAN TITLE 10 OTHER PUR SER	DARE	2972.000.061.440190.390	\$45.83	\$2,113.04
3002875008	1/1/2015	STERICYCLE INC	MONTHLY BILLING		2972.000.061.440190.390	\$85.46	
3002875008	1/1/2015	STERICYCLE, INC	NOV. RED BAG CHARGE		2972.000.061.440190.390	\$0.70	
CLINIC DEC 2014	12/18/2014	BADLANDS MEDICAL INC	F PLAN TITLE 10 OTHER PUR SER		2972.000.061.440190.390	\$125.00	
FUEL STIPEND	12/18/2014	BADLANDS MEDICAL, INC	F PLAN TITLE 10		2972.000.061.440190.390	\$100.00	
RECEIPT	12/30/2014	SUE IRVIN	PD LUNCH ROUNDUP		2972.000.061.440190.390	\$27.75	
CLINIC DEC 2014	12/18/2014	BADLANDS MEDICAL INC	F PLAN MCH OTHER PUR SER		2972.000.104.440190.390	\$125.00	
313-277	2/1/2015	MONTANA SENIOR NEWS	FAM PLANNING - MCCP CONTRACT SUPPLIES		2972.000.260.440190.221	\$147.00	
14958955	12/16/2014	HENRY SCHEIN	FAM PLAN MEDICAL SUPPLIES		2972.000.461.440190.222	\$35.96	
LIMS302403	12/8/2014	DPHHS - LAB SERVICES BUREAU	F PLAN CONTRACTED SERVICES		2972.000.461.440190.390	\$120.75	
11152014	11/15/2014	LEWISTOWN NEWS-ARGUS	F PLAN BREAFAST SUPPLIES		2972.000.463.440190.221	\$86.35	
RECEIPT	12/30/2014	SUE IRVIN	FUEL REIMB.		2972.000.463.440190.354	\$42.16	
				FAMILY PLANNING			\$941.96
0695-05D12-8	12/15/2014	STAHLY ENGINEERING & ASSOCIATES	KENDALL RD BRIDGE		4020.000.146.430243.350	\$1,011.88	\$1,011.88
1	12/30/2014	CITY OF LEWISTOWN	FAIR WATER & SEWER CAP IMP ADVERTISING		4075.000.045.460201.338	\$10,000.00	
1.1	12/30/2014	DEPARTMENT OF REVENUE	FAIR WATER & SEWER CAP IMP PROF SERV		4075.000.045.460201.350	\$5,511.54	
101737	1/6/2015	JACKSON, MURDO & GRANT PC	FAIR WATER & SEWER CAP IMP PROF SERV		4075.000.045.460201.350	\$12,000.00	
5	12/30/2014	ROBERT PECCIA & ASSOCIATES, INC.	PRO. SERVICES FROM 10/12-11/8		4075.000.045.460201.350	\$14,334.97	
6	12/30/2014	ROBERT PECCIA & ASSOCIATES, INC.	PRO. SERVICES FROM 11/19-12/13		4075.000.045.460201.350	\$17,284.12	
COP 1	12/30/2014	COP CONSTRUCTION LLC	FAIR WATER & SEWER CAP IMP PROF SERV	FAIR	4075.000.045.460201.350	\$545,642.71	\$604,773.34
						\$683,619.52	\$ 683,619.52

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING A POLICY  
REGARDING RANDOM DRUG TESTING

WHEREAS, the Board of Commissioners is responsible for overall management of Fergus County, and the Board has an interest in insuring that the County employees who are in positions subject to Commercial Drivers' License (CDL) requirements and who perform safety-sensitive functions, do so safely; and

WHEREAS, the Board is responsible for making sure that those in covered positions are in compliance with all applicable federal regulations governing workplace anti-drug programs;

NOW THEREFORE BE IT RESOLVED THAT the attached Drug and Alcohol Testing Policy for Fergus County is hereby adopted, effective upon passage of this Resolution; and

BE IT FURTHER RESOLVED THAT this Resolution with its attached policy shall be distributed to all employees in covered positions for information and notice of implementation.

PASSED AND APPROVED this \_\_\_\_\_ day of January, 2015.

BOARD OF COMMISSIONERS:

\_\_\_\_\_  
SANDRA YOUNGBAUER

\_\_\_\_\_  
ROSS BUTCHER

\_\_\_\_\_  
CARL SEILSTAD

ATTEST:

\_\_\_\_\_  
RANA WICHMAN, Clerk & Recorder

# **DRUG AND ALCOHOL TESTING POLICY FOR FERGUS COUNTY**

## **INTRODUCTION**

This policy applies to all Fergus County employees who are in positions subject to Commercial Drivers' License (CDL) requirements and who perform safety-sensitive functions, hereafter referred to as "covered positions."

The purpose of this policy is to assure worker fitness for duty and to protect our employees and the public from the risks posed by the use of alcohol and prohibited substances. This policy is also intended to comply with all applicable federal regulations governing workplace anti-drug programs. The Federal Highway Administration (FHWA) of the U. S. Department of Transportation has enacted 49 CFR Pages 40, 382, 391, 392, and 395, as amended, which mandate urine drug (controlled substance) testing and breath alcohol testing for persons who are subject to CDL requirements and perform safety-sensitive functions.

## **PROPER APPLICATION OF POLICY**

The County is dedicated to assuring fair and equitable application of this policy. Supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy and is found to have deliberately misused the policy in regard to a subordinate shall be subject to disciplinary action up to and including termination.

Nothing in this policy is intended to preclude disciplinary action being taken under existing County policy.

## **DEFINITIONS**

**Controlled Substance:** Drugs whose general availability is restricted; any one of a number of drugs or other substances which are strictly regulated or outlawed because of their potential for abuse or addiction. Such drugs include those classified as narcotics, stimulants, depressants, hallucinogens, and cannabis.

**Designated Employer Representative:** As defined by the Federal Motor Carrier Safety Administration, a Designated Employer Representative (DER) is an individual identified by the employer as being able to receive communications and test results from service agents and who is authorized to take immediate action to remove employees from safety-sensitive duties and make required decisions in the testing and evaluation processes. The individual must be an employee of the County, and shall annually be designated by the Board of County Commissioners.

**Legal Drugs That May Affect Performance:** The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, employees taking any prescribed or over-the-counter substance which carries a warning label indicating that mental functions, motor skills, or judgment may be adversely affected must immediately report this use to their supervisor.

**Medical Review Officer:** A Medical Review Officer (MRO) is a licensed physician (Doctor of Medicine or Osteopathy) responsible for receiving laboratory results generated by the County's controlled substance

testing program who has knowledge of substance abuse disorders, and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result, together with his or her medical history and any other relevant biomedical information.

**Substance Abuse Professional:** The Substance Abuse Professional (SAP) is a person who possesses the requirements listed in 49 CFR Subpart O, §40.281. The SAP provides a comprehensive face-to-face evaluation of employees who have violated a County drug and alcohol program regulation and makes recommendations concerning education, treatment, follow-up testing, and aftercare.

## **TESTING REQUIREMENTS**

Employees in covered positions will be subject to urine drug testing and breath alcohol testing in accordance with CFE Part 40, as amended. Covered positions will be subject to the following tests: Pre-employment, Post-accident, Random, Reasonable Suspicion, Return-to-Duty, and Follow-up.

## **REFUSAL TO TEST – CONTROLLED SUBSTANCES OR ALCOHOL**

The following actions will be considered refusal to test and will be handled accordingly as a positive test.

Any employee or prospective employee who:

- Arrives at the test clinic without a valid driver's license;
- Fails to comply with a request for testing;
- Fails to arrive at the testing site;
- Fails to remain at the testing site until the testing process is complete;
- Provides false information in connection with a test;
- Attempts to falsify test results through tampering, contamination, adulteration, or substitution;
- Fails to provide a sufficient urine or breath sample and it has been determined, through a required medical evaluation, that there was not an adequate medical explanation for the failure;
- Demonstrates verbal or obstructive behavior that results in the inability to conduct the test;
- Is unavailable for Post-accident testing, unless injury prevents testing;
- Fails to undergo a medical examination if directed;
- Fails to permit direct observation collection required for Return-to-Duty or Follow-up testing;
- Fails to sign Step #2 of the Alcohol Testing Form;
- Fails to follow the program recommended by the SAP.

### **Supervisor Responsibilities:**

When notified that an employee has been scheduled for a Random test, the supervisor (or designee) must inform the employee that he or she has been selected for Random testing and that he or she should report *immediately* to the testing facility.

If there is an emergency or special circumstance that keeps the supervisor (or designee) from informing the employee, the supervisor should make every effort to contact the County Human Resource Department or the Designated Employer Representative in the County *immediately* to reschedule the test.

### **Employee Responsibilities:**

When notified that he or she has been scheduled for a Random test, the employee must *immediately* stop performing safety-sensitive functions and report to the assigned testing facility.

## PRE-EMPLOYMENT TESTING

The successful applicant for a covered position will be required to undergo urine drug testing after an offer of employment has been made. The employment offer is conditional upon receipt of negative controlled substance test results. The prospective employee must provide a written release to the County to allow the County to obtain the information from previous employers for the last three (3) years as provided in 49 CFD Part 40, as amended.

A prospective employee with a confirmed positive controlled substance test will be disqualified from further consideration for the position being filled. The disqualification will not prevent the same individual from being considered for any subsequent vacancy if the applicant can document that he or she has sought an SAP and is in compliance with the SAP's recommendations for that positive controlled substance test. **The Federal Motor Carrier Safety Administration requires that all violators must complete the return to duty standards of CFR 49, Part 40.285.**

If a prospective employee receives a dilute positive result, and if directed by the MRO, the prospective employee must submit to a second test within twenty-four hours, and receive a confirmed negative test result on the second test.

Failure to submit to the second test or failure to bring medical proof within 5 working days to achieve a negative test result will disqualify the person from further consideration for the position. The disqualification will not prevent the same individual from being considered for any subsequent vacancy if the applicant can document that he or she has sought an SAP and is in compliance with the SAP's recommendations for that positive controlled substance test. **The Federal Motor Carrier Safety Administration requires that all violators must complete the Return to Duty standards of CFR 49, Part 40.285.**

## REASONABLE SUSPICION TESTING

Employees in covered positions may be subject to a Fitness for Duty evaluation that includes urine and breath testing when there is reason to believe that controlled substance or alcohol use is a potential factor in affecting their job performance.

A supervisor must complete Reasonable Suspicion Training in identifying controlled substance use and alcohol misuse symptoms before they can require an employee to be tested based on reasonable suspicion.

## POST-ACCIDENT TESTING

An accident that meets the following criteria subjects the employee to controlled substance and alcohol testing. *If an accident does not meet the following criteria, do not have the employee tested.*

### Accident Criteria:

1. The accident occurs on a public road and involves a covered driver operating a commercial motor vehicle (CMV), and the accident results in either
  - A fatality as a result of the accident, or
  - The driver receives a citation from a law enforcement officer as a result of the accident and the injured received immediate medical attention away from the accident site;

OR

- The driver received a citation from a law enforcement officer as a result of the accident, and one or more of the involved vehicles is towed away from the scene of the accident.

#### **RANDOM TESTING**

Employees in covered positions will be subject to random, unannounced alcohol and/or controlled substance testing. Supervisors shall ensure that random alcohol and/or controlled substance tests are unannounced. Testing for alcohol and/or controlled substances may occur anytime during the employee's work shift.

In accordance with FMCSA Part 382.305 - Random Testing, the selection for Random testing will be made by a scientifically valid method, and each employee shall have an equal chance of being tested each time selections are made. A segment of those tested for controlled substances will also be subject to alcohol testing.

#### **RETURN-TO-DUTY AND FOLLOW-UP TESTING**

In accordance with Part 40.67, Return-to-Duty and Follow-up testing shall be collected under direct observation. Employees who previously had a confirmed positive controlled substance or alcohol test must be evaluated and released to duty by the SAP and have a negative Return-to-Duty test result before returning to perform safety-sensitive functions for the County.

Employees will be required to undergo unannounced Follow-up alcohol and/or controlled substance testing as directed by the SAP. The employee is subject to Random testing in addition to Return-to-Duty and Follow-up testing.

#### **DILUTE URINE SAMPLES**

If directed by the MRO to conduct a re-collection due to a dilute result, CFR 40.155 requires direct observation on negative or positive dilutes, and the following will apply:

The employee will be immediately removed from safety-sensitive work and immediately retested. The employee may not return to work until a negative test result with non-dilute urine is received from the subsequent test, no sooner than the start of the employee's next regularly scheduled duty period, and not less than twenty-four hours following the administration of the test.

If the subsequent test is dilute, the County may send the employee to a physician to determine if there is a medical reason for the dilute sample. If the physician determines there is no medical reason for a dilute urine sample, the test will be treated as a positive test. The County will refer the employee to a SAP for evaluation and require a negative, non-dilute Return-to-Duty test or certification from a physician that the appearance of a dilute sample is normal for the employee.

#### **ALCOHOL TESTING**

Employees who engage in prohibited alcohol conduct must be immediately removed from safety-sensitive functions. Employees who have engaged in alcohol misuse cannot return to safety-sensitive duties until they have been evaluated by a SAP and have complied with any treatment recommendations. To further safeguard transportation safety, employees who have an alcohol concentration

(defined as 0.02 or greater) when tested just before, during, or just after performing safety-sensitive functions must be removed from performing such duties for 24 hours. If an employee's behavior or appearance suggests alcohol misuse, a Reasonable Suspicion alcohol test must be conducted. If a breath test cannot be administered, the employee must be removed from performing safety-sensitive duties for at least 24 hours.

Alcohol testing shall be performed only when the employee is **performing** safety-sensitive functions, **immediately prior** or **immediately after** performing safety-sensitive functions.

If an employee is unable to provide sufficient breath for the alcohol test, the County will require the employee to be examined by a physician within 5 working days to determine whether there is a medical condition that prevents him or her from providing adequate breath for a test. If no medical reason exists for inability to provide adequate breath, the employee will be subject to discipline for refusal to test.

A confirmed alcohol concentration of 0.04 or greater will be considered a positive alcohol test, and the employee will be subject to disciplinary action and must obtain an evaluation and Return-to-Duty plan by a SAP.

**ALCOHOL CONCENTRATION OF 0.02 – 0.04:**

An employee with a confirmed alcohol concentration from 0.02 up to 0.04 may not perform safety-sensitive functions; and while they are not subject to disciplinary action, they may be subject to follow-up procedures described below:

**First Occurrence:**

Removal from performing safety-sensitive functions until the start of the employee's next regularly scheduled duty period, not less than 24 hours following administration of the test and completion of a Return-to-Duty alcohol test indicating a breath alcohol concentration of less than 0.02.

**Second and Any Additional Occurrences:**

Removal from performing safety-sensitive functions under the start of the employee's next regularly scheduled duty period, but not less than 24 hours following administration of the test. The employee will be referred to the SAP for evaluation to determine what assistance the employee needs in resolving problems associated with alcohol misuse. The employee must be released to duty by the SAP with completion of a Return-to-Duty alcohol test indicating an alcohol concentration of less than 0.02 prior to being allowed to resume normal work duties.

This also applies to an employee whose first confirmed alcohol concentration test results are 0.04 up to 0.08 and a second test with concentration results of 0.02 up to 0.04.

**Delay in Receiving Test Results:** Drug test results are usually received within 3 working days from the date of the test. A delay in receiving the test results does not indicate a positive test; however, supervisors have the option to assign the employee to non-safety-sensitive work responsibilities until the County receives the results. This work reassignment is *not* a disciplinary action.

**Disciplinary Action – Positive Controlled Substance and/or Alcohol Test Result:**

The following actions will occur as a result of a confirmed positive controlled substances test or a confirmed positive alcohol test. Additional disciplinary actions may be levied outside of this policy if the employee violates other County policies.

**First Occurrence:**

Once notified, the supervisor removes the employee from performing safety-sensitive functions and conducts a meeting with the HR Department and the employee to discuss results, policy, and the employee’s responsibilities. The employee will be given 10 working days’ disciplinary suspension without pay. The DER will refer the employee to a SAP for evaluation and program recommendations for return to duty and completion of a return-to-duty alcohol or controlled substance test with a verified negative result.

Drug testing: Direct observation collection follow-up tests will be required in accordance with the SAP’s program recommendations. An employee’s failure to follow SAP recommendations will be considered as a result to submit to testing and will be handled as a second positive test.

**Second Occurrence:**

Once notified, the supervisor will immediately remove the employee from performing safety-sensitive functions. The supervisor will have a discussion with the HR Specialist in regard to the employee’s second occurrence positive test result, which will include disciplinary action and termination of employment.

**EMPLOYEE ADMISSION OF ALCOHOL OR CONTROLLED SUBSTANCE USE**

No adverse action will be taken against an employee in a covered position who admits to misuse of alcohol or use of a controlled substance covered by this policy and federal regulations (see CFR 49 Part 382.121) if the following conditions apply:

The employee:

- Makes the admission prior to reporting to duty; and
- Has not been notified to report for a random test for which he or she has not yet been tested.

The supervisor must document this admission and notify the HR contact for this policy. The employee must sign a release allowing the SAP to notify the County of successful completion of the program and of the return-to-duty test results.

An employee who admits to alcohol or controlled substance use in accordance with this policy will be allowed to use sick or annual leave to complete evaluation, education, or treatment and complete the Return-to-Duty testing. The employee may not perform safety-sensitive functions until he or she has successfully completed the treatment program and has a verified negative test result.

**PROGRAM CONTACT**

Any questions regarding this policy should be directed to the County DER (Designated Employee Representative at (406) \_\_\_\_\_.

**ACKNOWLEDGMENT**

I hereby acknowledge receipt of the Drug and Alcohol Testing Policy. I understand it is my duty to read and understand this policy. I am also aware that failure to comply with this policy is cause for disciplinary action, up to and including termination.

\_\_\_\_\_  
Employee's Printed Name

X \_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee ID Number

**14 Fergus County Board & Committee Appointments**

R= Ross Butcher CS Carl Sellstad SY= Sandy Youngbauer

BOARD NAME	COMMISSIONER 2014	COMMISSIONER 2015	MEETING TIMES
Airport	CS	RB	First Wednesday of the month @ 3:00PM
Area 2 Agency on Aging	KR	RB	Two or Three times a year--Advisory Board
Big Spring Creek Watershed Board	SY	SY	
Central MT Foundation Board	CS	CS	Every month
Central MT Health District #6 Board	SY	SY	Every three months
Clearing House Connections (people in need)	SY	SY	
Community Council	ALL	all	Third Monday of the month
Community Management Team	KR	RB	
Council on Aging	KR	RB	Third Wednesday of every month @ 12:00PM
County Health Insurance Committee	SY	SY	As needed
County Investment Committee	SY	SY	Monthly
County Safety Committee	KR	RB	Third Thursday of the month @ 8:30AM
Department Head Committee	ALL	all	Second Thursday of the month
Emergency Snow Removal	ALL	all	Once a year <i>air force roads</i>
ESAA	CS	CS	Once a month
Extension Advisory Board	KR	RB	Once in a while
Fire Council	ALL	all	Third Thursday of the month @ 7:00PM
Hospital	CS	CS	Every month also Executive Board & Investment Board
Human Resource Development Council	SY	SY	
Jail Standards Committee	SY	SY	As needed
Local Emergency Planning Committee	ALL	SY	Second Thursday of the month
Mental Health Advisory Board/LAC	CS	CS	Every Month
Mental Health Governing Board	CS	CS	Every Month
Port Authority	SY	SY	Second Wednesday of the month @ 8:00AM
School Transportation Board	SY	SY	
Snowy Mountain Development Council	KR	RB	Third Wednesday of every month
South Central Juvenile Detention Board	SY	SY	
Tri County 911 (Formerly Cent MT Interoperable Communication Consortium)	SY	To Be Decided	
Weed Board	KR	RB	First Wednesday of every month

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CREATING A SPECIAL DISTRICT TO BE KNOWN AS THE "FERGUS COUNTY RECREATION DISTRICT"; AND SPECIFYING THE BOUNDARIES OF THE DISTRICT; THE TERM OF THE PROPOSED DISTRICT; THE MANNER OF ADMINISTRATION OF THE PROPOSED DISTRICT, INCLUDING PROVISIONS FOR ESTABLISHMENT OF THE BOARD; THE MANNER OR METHOD OF FUNDING OF THE DISTRICT, INCLUDING PROVISIONS REGARDING THE KINDS OF PROPERTIES TO BE ASSESSED; AND PROVIDING FOR DISTRIBUTION OF COPIES HEREOF

WHEREAS, the Board of Commissioners, on August 15, 2014, passed Resolution No. 23-2014, calling for a referendum on the creation of a special district to be known as the "Fergus County Recreation District", whose proposed purpose was to fund rehabilitation and construction activities of the City of Lewistown swimming pool, and for consideration of funding other recreational facilities and activities operated by the City of Lewistown, and;

WHEREAS, the proposed special district, as submitted to the voters, would be organized pursuant to the provisions of Title 7, Chapter 11, Part 10, Montana Code Annotated; and

WHEREAS, at the general election held on November 4, 2014, the voters of the proposed district approved the ballot measure by voting in favor of creation of the Fergus County Recreation District, and now pursuant to the provisions of law cited above, and pursuant to the referendum provisions, the Board of Commissioners by passage of this Resolution orders creation of the special district known as the Fergus County Recreation District.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Creation and Boundaries of District: There is hereby created a special district to be known as the Fergus County Recreation District whose

boundaries are coextensive with the boundaries of the Fergus High School District, shown on the map attached hereto and incorporated herein by this reference.

2. Purpose of District: As authorized by section 7-11-1002, Montana Code Annotated, the Fergus County Recreation District is formed and authorized to perform a "limited number of functions" which are as follows:

A. To provide funding for renovation and/or construction activities to the Lewistown swimming pool facility.

B. To provide financial support, with any excess tax revenues received beyond debt service for the swimming pool renovation and/or reconstruction, to a capital improvement fund for the Lewistown swimming pool and/or the Lewistown Civic Center.

3. Term of District: The term of the Fergus County Recreation District shall be for 20 calendar years, or a term including 20 full years of special levies to fund the proposed activities or improvements, whichever term is longer.

4. Administration of District: The Fergus County Recreation District shall be administered by an appointed board of five members, with all such board members being appointed by the Fergus County Commissioners. Two of the board members must reside within the city limits of the City of Lewistown. Two of the board members must reside within the District, but outside the city limits of the City of Lewistown. One of the Board members must be a County Commissioner.

In recognition of section 7-1-201, Montana Code Annotated, the following additional provisions shall apply to administration of the District:

A. The Board shall be authorized to adopt bylaws to govern their affairs, but all bylaws must be in accordance with law and with all Fergus County policies; and further the bylaws must be approved by the Board of Commissioners. The bylaws must also be in accordance and not contrary to the provisions of the voter approved referendum and the Fergus County Charter.

B. The term of each board member shall be for a period of two years. The terms of the non-commission members shall be staggered, such that every year (after passage of three years) an appointment will be made for a city resident and for a district resident who lives outside the city limits. However, at the time of the initial appointments one member residing in the city limits will have an initial term of three years, and one member residing within the district, but outside the city limits, will have a term of three years.

C. The board members shall not be paid wages or a salary for time spent in their duties. However board members may be reimbursed for authorized and pre-approved expenses, such as mileage and per diem. Reimbursement for such expenses shall be pursuant to Fergus County policies.

D. The board may not pledge the credit of Fergus County or the City of Lewistown, or impose a tax unless such is specifically authorized by law. However, it is understood that the District voters have not only authorized

creation of the District, but have also authorized a method or manner of funding the district as described below.

E. The board shall not be authorized to hire employees or staff persons.

F. A majority of members present at any meeting shall constitute a quorum for the transaction of business. Action may be taken by a majority vote of members present.

G. The board shall provide for the taking and keeping of written minutes, which shall include all action taken, and shall include the final vote on all action and the vote of each member.

H. The board shall provide for the date, time, and place of regularly scheduled meetings, and such information shall be provided to the Board of County Commissioners.

I. The board, pursuant to section 7-1-201(2)(c) Montana Code Annotated, shall be authorized to exercise all powers necessary, proper, and incidental to the operation of the district, so long as the exercise of such power and authority is in keeping with the expressed purposes of the district as set forth in paragraph 2 above.

With any assessments received, first the board shall insure that the City of Lewistown receives such assessments in a timely manner so as to be able to timely pay their bond obligations. In this regard, the Board shall arrange for delivery or remittance to the City of Lewistown, who is an anticipated bond obligor, all necessary funds for timely payment of the City's bond obligations.

This duty shall include delivery and remittance to the City any necessary funds for a bond reserve account, or other such required accounts.

After providing for payment or remittance to the City of Lewistown the necessary funds for repayment of the City's bond obligations in a timely manner, only then shall the board remit excess tax assessments, on an annual basis, to a capital improvement fund for "the Lewistown swimming pool and/or the Lewistown Civic Center" as required by the referendum passed by the District voters.

J. The board shall have the power to hear and decide complaints from taxpayers, as to whether or not their property qualifies as a "dwelling unit", as defined below. Any taxpayer disagreeing with the board's determination will retain all statutory rights and remedies, including the right to pay taxes under protest, and to avail themselves of the statutory procedures applicable thereto.

K. The board shall have the authority, and the obligation, to maintain regular contact with the Montana Department of Revenue to assist the Department in insuring that the list of properties subject to assessment is current and accurate in accordance with this Resolution.

5. Financing of the District: The proposed district will be funded by an assessment on all dwelling units located on residential or commercial property within the district; of no more than \$35.00 per year, for a term of 20 years; such being deemed sufficient to retire the principal amount of \$1,456,000.00, plus interest over the term of 20 years.

A. The voter approved method of assessment described in the foregoing paragraph, is a method legally adopted and authorized by the District voters, and in turn, this Resolution. Section 7-11-1024, Montana Code Annotated provides that assessments may be made against each lot or parcel equally, if the benefits derived from the improvements are "substantially equivalent". The Board of Commissioners does find that the benefits to be received by the dwelling units throughout the district are "substantially equivalent". Further, the statute provides that assessments may be made based "upon the character, kind and quality of service for a residential or commercial unit", or property, taking into consideration a variety of factors. Also, local governments are authorized to adopt "any combination of the assessment options" listed in the statute.

It is the position of the Board of Commissioner that in this statute, the Legislature intended to grant full flexibility and discretion to local governments to arrange for financing of special districts.

B. Furthermore, Fergus County is a charter government, and vested with self-governing powers. Thus, the Board of Commissioners, by passage of this resolution, is authorized and relies upon its self-governing powers to describe and authorize the method of assessment provided for herein, and to provide the necessary detail therefore.

C. In keeping with the voter approved method of assessment, the following terms and conditions shall apply:

(1) The assessment shall be an annual amount of \$35.00 on each “dwelling unit” located within the district boundaries. A dwelling unit is defined as any building or other structure, or portion thereof, including mobile homes, apartments, or cabins which are suitable for human occupancy; and which have a source of heat. The heat source may be electrical, gas, wood burning, solar, or some other means of providing warmth to the unit. A property is not excluded as a dwelling unit because of a lack of plumbing or water service or fixtures, or a lack of cooking fixtures or equipment.

(2) The assessment will be authorized whether or not the dwelling unit is occupied.

(3) The assessment will be authorized only on property, real or personal, which is classified by the Department of Revenue as either residential property or commercial property. Assessments will not be made against dwelling units classified as exempt property by the Department of Revenue.

(4) The assessment will not be made against dwelling units which are classified by the Department of Revenue as “unsound”, for an entire tax year.

BE IT FURTHER RESOLVED that upon passage and approval hereof, the Fergus County Clerk and Recorder shall provide a certified copy of this resolution to the local office of the Department of Revenue and a certified copy to the City of Lewistown; and

BE IT FURTHER RESOLVED that the Board of Commissioners is committed to providing all applicable information to the public, and in this

regard, copies of this resolution and any other relevant information shall be provided to local news organizations.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

BOARD OF COMMISSIONERS:

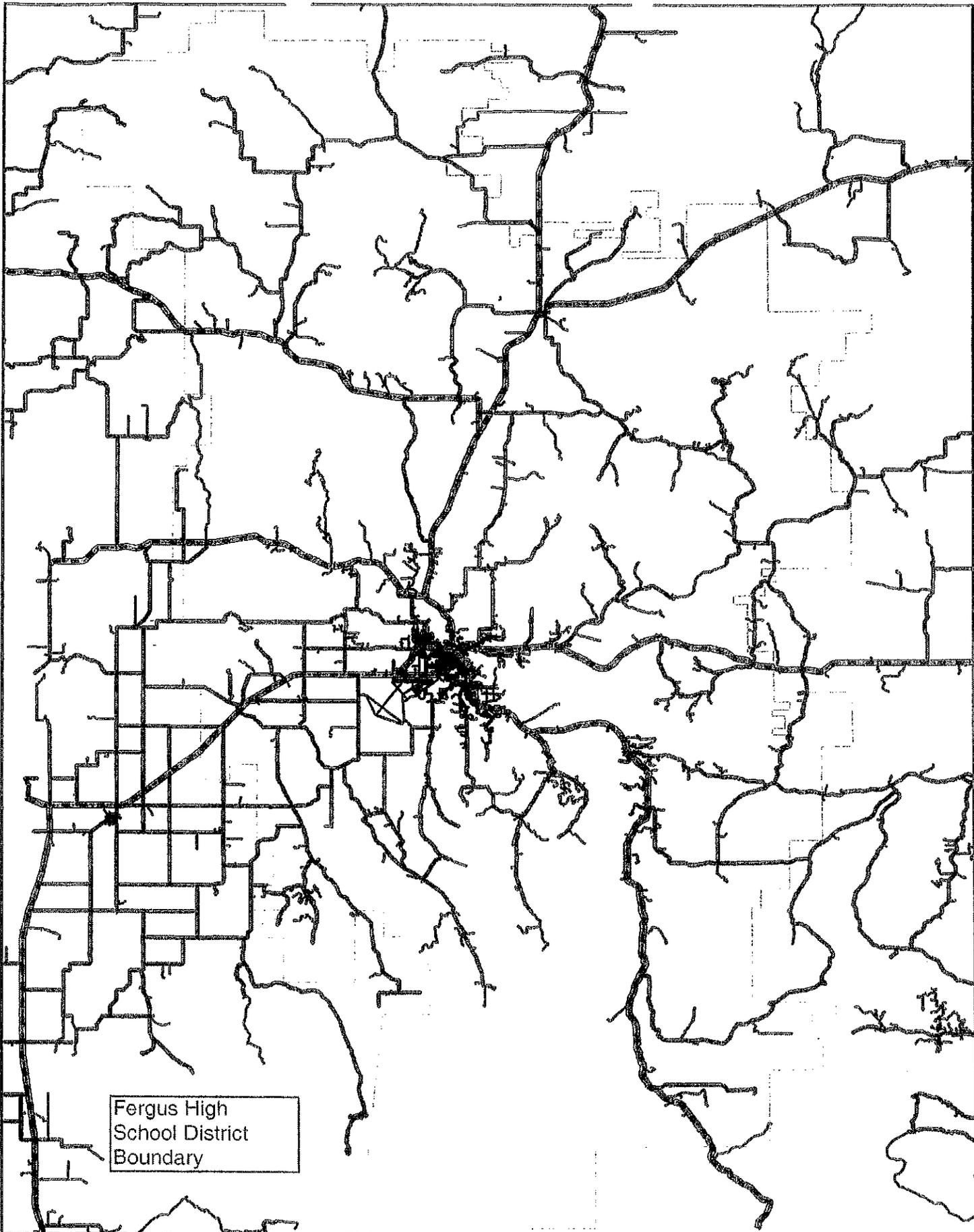
\_\_\_\_\_  
SANDY YOUNGBAUER

\_\_\_\_\_  
ROSS BUTCHER

\_\_\_\_\_  
CARL SEILSTAD

ATTEST:

\_\_\_\_\_  
RANA WICHMAN, Clerk & Recorder



Fergus High  
School District  
Boundary