

Minutes of Fergus Co. Commissioners Business Meeting  
June 27, 2016 – 2:00 p.m.  
Fergus County Commissioners  
712 W Main St., Suite 210, Lewistown, MT 59457

Present: Presiding Officer Sandra Youngbauer, Commissioner Carl Seilstad, Commissioner Ross Butcher, and Clerk and Recorder Rana Wichman. Public present: See attached sign in sheet.

**CALL TO ORDER:**

Presiding Officer Youngbauer called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

Presiding Officer Youngbauer asked if there were any alterations or corrections to the June 10, 2016 minutes. Hearing none the minutes stand approved as distributed. They will be on file with the Clerk and Recorder and on the Fergus County Website.

**PUBLIC HEARING:** None

**PUBLIC COMMENT ON AGENDA ITEMS:** None

**BID OPENINGS:** None

**PERSONNEL:**

- 1) The Victim Witness Advocate position in the County Attorney's office is open.
- 2) The bad check clerk/receptionist position in the County Attorney's office is open.
- 3) There is a part-time communication officer position open in the Sheriff's Department.
- 4) The County Planning Administrative Assistant position has been filled with a start date of 7/18/16.

**ANNOUNCEMENTS/REPORTS:**

- 1) Commissioner Seilstad announced that a letter regarding an agriculture disaster declaration was sent to the Governor.
- 2) Commissioner Youngbauer reported the final claim run for FY1516 will be 6/29/2016.
- 3) There continue to be three openings on the Port Authority Board.

**DISCUSSION/ACTION ITEMS:**

- 1) Approval of June 27, 2016 claims: Commissioner Butcher moved to approve the claims as submitted. Commissioner Seilstad seconded. Passed unanimously
- 2) Peaceful Outlook Minor Subdivision: County Planner Pam Vosen presented the information on this and it is on file in her office. Commissioner Seilstad inquired about the requirements for placing post office boxes. Ms. Vosen stated these are sent out by the postal service. Commissioner Butcher moved to approve the Peaceful Outlook Minor Subdivision. Commissioner Seilstad seconded. Passed unanimously.
- 3) Hanover Junction Covenants Amendment: County Planner Pam Vosen stated that these were originally done in 1997. The requested changes included spelling corrections and minor items that just needed cleaned up. Commissioner Seilstad moved to approve the Hanover Junction Covenants Amendment. Commissioner Butcher seconded. Passed unanimously.
- 4) City of Lewistown / Fairgrounds Utility Easement: Commissioner Seilstad moved to approve the City of Lewistown / Fairgrounds Utility Easement. Commissioner Butcher seconded. Passed unanimously.
- 5) Fergus Co. Bi-Weekly Pay Period Resolution: Commissioner Butcher moved to approve the Fergus County Bi-Weekly Pay Period Resolution. Commissioner Seilstad seconded it. It was stated that this resolution is needed because the Employee Handbook states the pay periods are monthly and it is being changed to every two weeks. Passed unanimously.

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**APPOINTMENTS:**

- 1) Roy Water & Sewer: Commissioner Butcher moved to appoint Jody M. Jones, Laurie Harrell, and Michelle Byrne to the Roy Water & Sewer Board. Commissioner Seilstad seconded. Passed unanimously.
- 2) Rural Fire Boards: Commissioner Seilstad moved to appoint the following fire board positions:
  - a) Denton Rural Fire Board – Charles J. Lee; b) Hilger Rural Fire Board – Dena Bolton and Lyle Shammel; c) Moore Rural Fire Board – William H. Creamer IV; d) Roy Fire Board – Tom Byrne and Trevor Gervais. Commissioner Butcher seconded. Passed unanimously.
- 3) Council on Aging: Commissioner Butcher moved to appoint Marjorie Nesselhuf to the Council on Aging. Commissioner Seilstad seconded. Passed unanimously.

**PUBLIC INPUT:** None

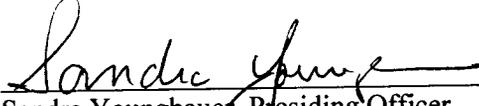
**OTHER BUSINESS:** County Planner Pam Vosen stated there has been no additional progress on the Bar 19 property. Guest Jeannie Walter asked if the next meeting on the coroner issue has been scheduled and was told it has not been. Workers Compensation on the rural fire boards was briefly discussed. Commissioner Seilstad stated we need to get a roster from DES Coordinator Cheri Kilby.

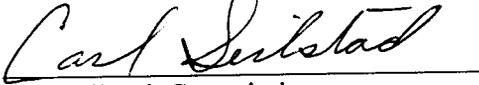
**NEXT MEETING DATES:**

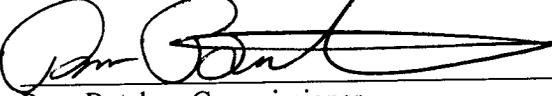
July 11, 2016 Monday, 2:00 p.m...	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457
July 20, 2016 Wednesday– 5:15 p.m.	Business Meeting	Fergus County Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457
July 25, 2016 Monday, 2:00 p.m.	Business Meeting	Fergus County Commissioners 712 W. Main St., Suite 210 Lewistown, MT 59457

Reminder: Agenda items are due to the Commissioners 10 days prior to the meeting.

**FERGUS COUNTY COMMISSIONERS:**

  
Sandra Youngbauer, Presiding Officer

  
Carl Seilstad, Commissioner

  
Ross Butcher, Commissioner

Attest:

  
Rana J Wichman, Clerk & Recorder

