

Minutes of Fergus Co. Commissioners Business Meeting

March 25, 2019 – 2:00 p.m.

Fergus County Commissioners

712 W. Main St., Suite 210

Lewistown, MT 59457

Present: Commissioner Ross Butcher, Commissioner Carl Seilstad, Commissioner Sandy Youngbauer and Clerk & Recorder Rana Wichman. Public present: See attached sheet.

CALL TO ORDER:

Commissioner Ross Butcher called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

Commissioner Butcher asked if there were any alterations or corrections to the March 20, 2019 minutes. Hearing none he stated the minutes will stand approved as presented and will be on file with the Clerk and Recorder and on the Fergus County Website.

PUBLIC COMMENT ON AGENDA ITEMS:

Peggy Butler asked to discuss the SAFE program at this point since there was no action to be taken. She discussed the fact that Fergus County has no shelter or pound for animals. She asked if there is any land that the County owns that could be used for this purpose. There was discussion regarding whether this could work in conjunction with the Farm in the Dell at the poor farm. There will be a spay and neuter clinic on May 10, 2019. The charge for this is \$350.00 per day. She asked if the County could consider helping fund this. Commissioner Seilstad indicated he will look at the properties owned by the County and also at whether there are funds available to help with the clinic.

PUBLIC HEARING: None

BID OPENINGS: None

PERSONNEL ANNOUNCEMENTS:

- 1) CMHD – Sanitarian
- 2) Road Department
- 3) County Nurse's Office - filled
- 4) DES – Deputy – Part-time
- 5) CMHD – Health Education Specialist
- 6) Treasurer – there will be a retirement 4/30/2019 so there will be an opening

ANNOUNCEMENTS / REPORTS:

- 1) Commissioners Youngbauer and Butcher will attend the annual MACRs convention next week in Great Falls.
- 2) Commissioner Butcher has been to Helena to testify on bills.
- 3) Commissioners Seilstad and Youngbauer will be attending the CMR working group meeting in Roundup.

DISCUSSION /ACTION ITEMS:

- 1) March 25, 2019 Claims: Commissioner Seilstad moved to approve the March 25, 2019 claims as presented. Commissioner Youngbauer seconded. Passed unanimously.
- 2) Coroner Funeral Home Rotation and RFI: Commissioner Youngbauer moved to approve the Coroner Solicitation of Interest as presented to get it to the discussion phase. Commissioner Seilstad seconded. Commissioner Seilstad stated that the prices on the Solicitation of Interest that was presented to the Commissioners for this meeting are not what was discussed in the meeting where it was developed. Sheriff/Coroner Rick Vaughn stated he doesn't want to charge too little or there won't be any interest shown. Commissioner Seilstad said they had agreed on \$200.00 for a secure pickup and transportation day or night within Fergus County rather than the \$250.00 in the document presented today. The \$100.00 per 24-hour period of secure storage is only to be paid after the first 24 hours when there is a coroner investigation required. There should not be a charge for collecting samples for analysis as we should be providing any supplies needed. Vaughn said he was looking at the budget and feels the numbers presented would work. Seilstad told him you can't look at the current budget because it is only for half a year and was padded due to the uncertainty of how things would work. Vaughn said the way it is set up Fergus County will need a chiller and a way to transport. Commissioner Butcher stated we don't need a chiller if we are loading and shipping. This discussion only involves those bodies where a funeral home isn't designated. At this point Commissioner Youngbauer moved to work with the Solicitation of Interest that was presented with the following changes: 1) Replace \$250.00 with \$200.00 for secure pickup and transportation of human remains within Fergus County any time of day or night. 2) Pay \$100 per 24-hour period of storage after the first 24 hours. 3) No fee will be paid for the collection of a biological sample. 4) \$250.00 will be paid for the transporting of human remains to Billings or other locations for autopsies. Discussion on this motion included that Fergus County will need to provide kits for collecting samples including syringes. Motion passed unanimously. At this point the original motion that was made to bring the topic to discussion was voted on and failed.
- 3) Public Safety Budget Amendment Resolution: Commissioner Seilstad made a motion to approve Resolution 4-2019 which is a Public Safety Budget Amendment for funds received from insurance on a sheriff's vehicle that was in an accident. Commissioner Youngbauer seconded. Passed unanimously.
- 4) SAFE Program (Save Animals from Euthanasia) – see Public Comment on Agenda Items.

APPOINTMENTS: None

PUBLIC INPUT: None

OTHER BUSINESS: None

NEXT MEETING DATES:

April 10, 2019
Wednesday, 2:00 p.m.

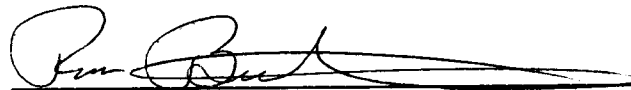
Regular Business Meeting

Fergus Co. Commissioners
712 W Main St., Suite 210
Lewistown, MT 59457

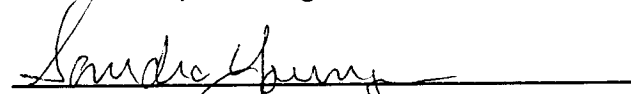
April 17, 2019 Wednesday, 5:15 p.m.	Regular Business Meeting	Fergus Co. Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457
April 25, 2019 Thursday, 2:00 p.m.	Regular Business Meeting	Fergus Co. Commissioners 712 W Main St., Suite 210 Lewistown, MT 59457

Reminder: Agenda items are due to the Commissioners 5 days prior to the meeting.
Meeting adjourned.

FERGUS COUNTY COMMISSIONERS:



Ross Butcher, Presiding Officer



Sandra Youngbauer, Commissioner



Carl Seilstad, Commissioner

Attest:



Rana J. Wichman, Clerk & Recorder

Solicitation of Interest

Notice is hereby given that Fergus County is seeking interested parties to provide secure transportation, storage, and assistance with examination of human remains that are subject to coroner investigations. Fergus County may enter a contract for these services with one entity or establish a rotation system with multiple entities.

The services required are:

- (1) Secure pickup and transportation of human remains within Fergus County any time of day or night. Must have ability to be in route to a scene from within Fergus County within thirty (30) minutes of being dispatched. A reliable vehicle with a lockable, enclosed, air-conditioned cargo area; a gurney; and personal protective equipment are required. Fergus County is offering to pay \$200 per trip.
- (2) Secure storage of human remains pending a coroner's investigation. A lockable refrigeration unit is required. Fergus County is offering to pay \$100 per 24-hour period of storage after the first 24-hours.
- (3) Secure facilities to examine remains and collect biological samples for analysis.
- (4) Transport of human remains to Billings or other locations for autopsies. Fergus County is offering to pay \$250 per trip.

Anyone conducting transports must have a valid Montana driver's license and approved insurance. Anyone with access to human remains that are in coroner custody may be required to pass a background check.

Written letters of interest must be received by Becki Wiseman, 712 W. Main St., Ste. 208, Lewistown, MT, 59457, no later than 5 p.m. on April 8, 2019. Proposals must be placed in sealed manila envelope. The following information shall be written or typed on the outside of the envelope: (1) the name, address, and telephone number of the entity submitting the proposal, and (2) the words "Proposal for pickup, transportation, and storage."

Dated this 25th day of March, 2019.

Fergus County Commissioners:

/s/ Ross Butcher
Chairman of the Board

(Publish March 27, 2019 and April 3, 2019)

(Publish March 27, 2019 and April 3, 2019)

Solicitation of Interest

In accordance with all of the Solicitation of Interest documents and specifications, the undersigned proposes and agrees to provide the following services for the following prices:

1. Pickup of human remains within Fergus County and transportation to secure storage for a flat fee.
2. Secure storage of human remains in an approved cooler.
3. Assisting with collection of biological samples.
4. Other required transportation of human remains (such as to autopsy facility) for a flat fee.

Dated this _____ day of _____, 2019.

Authorized signature

Name: _____

Address: _____

Phone number: _____

Tax I.D. Number: _____

To News-Argus, publish twice (March 27, 2019 and April 3, 2019)

Fergus County is seeking proposals from interested parties for assistance with coroner duties.

Fergus County is seeking parties who:

1. Are available 24-7 to respond to coroner calls.
2. Possess the appropriate facilities and equipment for assisting with coroner duties, including a vehicle to transport human remains, refrigerated storage for human remains, and an examination table.
3. Are able to assist with the examination of and collection of biological samples from human remains.

Complete information about the assistance requested may be obtained from Becki Wiseman, 712 W. Main St., Ste. 208, Lewistown, MT 59457, or on the Fergus County web site. To be considered, responses must be received by Ms. Wiseman no later than April 8, 2019.

RESOLUTION #4-2019

WE, THE Board of County Commissioners of Fergus County, Montana, hereby resolve to receive insurance monies in the amount of \$12,150.75 for a public safety vehicle that was wrecked.

WHEREAS WE RESOLVE, that these funds exceed the amount budgeted for FY2019, and that the County Board of Commissioners have the power and authority to appropriate, by formal resolution, money received regardless of time.

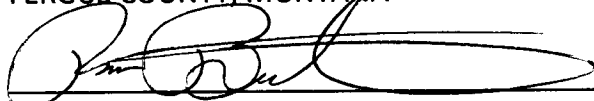
THEREFORE BE IT RESOLVED to amend the current budget to receive and expend said funds in:

2300.000.014.420101.940	Public Safety Capital improvement	\$12,150.75
2300.000.000.342040.000	Public Safety Misc Revenue	(\$12,150.75)

Effective March 25, 2019.

Dated this 25th day of March, 2019.

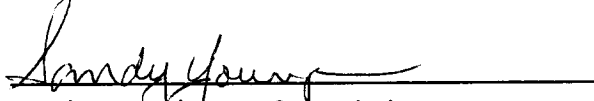
BOARD OF COUNTY COMMISSIONERS
FERGUS COUNTY, MONTANA



Ross Butcher, Presiding Officer



Carl Seilstad, Commissioner



Sandy Youngbauer, Commissioner

ATTEST:



Rana J. Wichman, Clerk & Recorder

