

FAIRGROUNDS SEWER/WATER COMMITTEE

Meeting Minutes

September 18, 2013

I. Call to Order

Chairman Gene Meier called the meeting to order

II. Roll Call

Attendees:

Faith Robertson, Fairgrounds Administrator Gene Meier, Committee Chairman
Vivian Shammel, Commissioner Assistant
Holly Phelps, City of Lewistown Public Works

III. Approval of Minutes from last meeting:

A motion from Faith Robertson was made to accept the minutes from August 21, 2013, the motion was seconded by Holly Phelps. Gene Meier indicated that there was a change on the second page for lip to lift. Minutes were approved with this change to the minutes.

IV. Open Issues:

a). Update on solicitation for Engineering Services: Vivian reported that the following Engineering firms had contacted her for the Water Plans and the Sewer Plans: DOWL-H&M Andrew Mattie, Matt Olbrey from DJ Ana, Lyle Meeks from NCI Engineering, and Territorial Land Works.

b). TSEP infrastructure Planning Grant Application Update: Vivian reported that the County and the City of Lewistown had submitted the letters of commitment to Kathie Bailey, and Kathie Bailey had mailed this Grant Application out.

c). Gene asked if Tom Meissner had sent out the press release from the previous meeting, and Vivian indicated that he had emailed this out to everyone. Gene indicated that he did not think that he received this. Vivian will forward a copy of it to Gene.

V. Old Business:

a). Public awareness copies of the display at the Fergus County Fairgrounds for information on the water and sewer lines for all the public to see. It was decided that these materials would be placed at the Yogo Inn with the Owner's approval and the Fergus County Courthouse when the Committee knows that we are moving forward on this project and the Mill Levy.

VI. New Business

a). Faith Robertson will develop a list of the projects that were completed with the monies from the previous Mill Levy. Faith will then distribute the list and will make this available to the public. Faith presented documentation on the Priority Upgrades, which is where the Mill Levy monies were to go to these projects. After reviewing the list it was determined that the Committee needed a spreadsheet detailing where the monies went and on what projects. Faith and Vivian will develop this spreadsheet.

b).Gene Meier wanted some language added to any contractor that was awarded this project to be clear on the responsibility of the engineering and architecture soundness of the project and who would be responsible if this was not done as specified by the engineering and architecture plans.

c). Next meeting agenda Gene Meier was going to try and get State Representative Ryan Osmendson to come and attend the next meeting. Have the Engineering Services selection on the next Agenda along with the TSEP updates on these monies for developing the plans.

VII. Public Participation: None

VIII. Summary:

IX. Adjournment: Gene Meier adjourned the meeting

IX. Next Meeting Date”

October 16, 2013 at 10:00AM at the County Attorney’s conference room.