

FAIRGROUNDS SEWER/WATER COMMITTEE

Meeting Minutes

October 16, 2013

I. Call to Order

Chairman Gene Meier called the meeting to order

II. Roll Call

Attendees:

Faith Robertson, Fairgrounds Administrator	Gene Meier, Committee Chairman
Vivian Shammel, Commissioner Assistant	Mark Machler
Sandy Youngbauer, Commissioner	Charlie Dennison
Kevin Myhre, City Manager	
Ryan Osmundson, State Representative	

III. Approval of Minutes from last meeting:

A motion from Faith Robertson was made to accept the minutes from September 18, 2013, Commissioner Youngbauer indicated that a spelling error Ryan Osmendson needed to be changed. Minutes were approved with this change to the minutes.

IV. Open Issues:

- a). Updated solicitation for Engineering services: These were received with about 8 engineering services companies responding with packets.
- b). TSEP Infrastructure Planning Grant Application Update: Phone Conference call was set up with Jennifer Olson, Community Development Division for the State of Montana and other State of Montana staff members as follows: Karyl Tobel, Business Resource Division, Victor Bjornberg, Montana Office of Tourism, Gus Byrom, Community Development Division, Kate Miller, Community Development Division, Richard Knatterud, Community Development Division. Chairman Gene Meier reviewed the project details with the individuals on the conference call and updated them on the Fairgrounds RV Park and connections available there as well. Kevin Myhre advised that there were approximately 40 connections within the residential area near the Fairgrounds that could be incorporated into this project. There are also several businesses along this roadway as well the Fergus County Stock Yards, The Bar 19 Restaurant, and a location that was being used as a car dealership at one time. There could be some flood plain issues that could affect the current septic systems, which in turn would make the sewer lines more of a priority. State of Montana individuals on the phone indicated that it would be primary to get the PERS done for the water and wastewater. Gus Byrom, Community Development Division, indicated that the Joyland East worked on with Duane Ferdinand, could you connect this with the Joyland East project. There is a problem of collecting the residents income information that could be very time consuming. There was another question of if the City was going to annex any of these subdivisions? The State of Montana when reviewing these types of projects wants to have an entity in charge of these projects to maintain them and keep them in functioning order, as to not have to go back to the State of Montana and request additional monies. The State of Montana feels that it would be more advantageous for the City of Lewistown to annex these subdivisions during this process or before the project begins. The State of Montana indicated that there were not public works funds, visitor services, or historic preservation funds available for this project. It was further discussed that there may be grant monies available through FEMA or DES as the Fairgrounds was the largest facility in the area for evacuation purposes in a natural disaster emergency. But this grant should definitely be looked at for funding, and the site being declared as an evacuation point with the DES office. The State of Montana went through why many of the grant funds would not be applicable to this project and is mostly due to the low & moderate income benefited

communities that the grant monies goes towards and then not unduly enriching any single household by more than \$20,000.00. The PER could further analyze this so the engineer could prepare the appropriate documentation for the funding. Coming up with the impact area with the engineer again is a key element in obtaining the funding. Another factor with the grants that they would take into consideration was the Job Creation and retention. If there was a downsizing in services or the downsizing of employment could be a factor in the funding and available funds. The State of Montana also encouraged the Committee to check with the USDA Rural Development Funding loans, as this project may qualify for their low interest loan. State of Montana indicated that the CDBG Grant would be opening up on November 1, 2014, but would need local funds to match these grant monies. CDBG Grant monies would be a good back fill for the planning monies needed for this project. RGL-DNRC program would also be a good fill for planning grant monies. There of course would be a bond measure that would go out to the public for a vote on. But we need the planning stages completed first and finding the resources for the planning phase is what everyone went over.

The committee after the telephone conference reviewed the Buckskin Flats survey and what would need to be done to complete the State's Survey, and the Wage Survey was discussed. Someone brought up \$500,000.00 that FEMA was going to invest into this area when the flooding happened in 2011. Commissioner Youngbauer indicated that the monies went to the road department, since they were impacted the most from the FEMA work that was needed to be done. It was also determined by the committee that they needed to have an engineering firm on board and the engineering for this project in place by January 1, 2014.

c). Update on Fairgrounds previous Mill Levy expenditures: Vivian reported that she had just received the reports and would be getting with Faith Robertson to put this together.

V. Old Business:

a). Public awareness copies of current display at the Fairgrounds and other locations: Gene indicated that he had spoken with the Yogo Inn owner and that he has given his permission for a display to be set up in their lobby.

VI. New Business

a). Engineering Services selected and completion date established: The committee decided that the following would go through and pick 3 engineering firms to interview at their next meeting if not sooner: the following were selected to be on this committee Kevin Myhre, City Manager, Holly Phelps, City of Lewistown Public Works, and Vivian Shammel, Commissioner Assistant.

b). Ryan Osmundson TSEP indicated that the committee would go with the ranking that the State of Montana Departments submitted for the TSEP funding monies and that it would depend upon how much money that they had weather they could fund all of the projects or a portion of some of the projects.

c). Next meeting agenda Gene Meier was going to try and get State Representative Ryan Osmundson to come and attend the next meeting. Have the Engineering Services selection on the next Agenda along with the TSEP updates on these monies for developing the plans.

VII. Public Participation: Charlie Dennison asked some questions afterwards.

VIII. Summary: November 20, 2013 Meeting Agenda established

IX. Adjournment: Gene Meier adjourned the meeting

IX. Next Meeting Date”

October 16, 2013 at 10:00AM at the County Attorney’s conference room.