

FAIRGROUNDS SEWER/WATER COMMITTEE

Meeting Minutes

March 4, 2014

I. Call to Order

Gene Meier called the meeting to order

II. Roll Call

Attendees:

Vivian Shammel, Commissioner Assistant

Sandy Youngbauer, Commissioner

Gene Meier

Kevin Myhre, City Manager

Faith Robertson, Fairgrounds Administrator

III. Approval of Minutes from last meeting:

Kevin Myhre made a motion to accept the February 19, 2014 meeting minutes; Commissioner Youngbauer made a motion to approve the minutes as presented. Kevin Myhre seconded the motion. Motion carried

Open Issues:

- a. The Committee's recommendation for the funding of the project (i.e. using DNRC monies, or not using the monies) . The Commissioners need a recommendation from the Committee on the DNRC monies. Kevin indicated that the project would not start for another year and half if we were to wait for these monies and by that time the inflation costs could be about that amount, this is calculated at 3% per year. Kevin then indicated that the Central Montana Foundation puts out a large grant every year of about \$50,000 to support community projects. The Central Montana Foundations grant is issued in May and we would have to apply for this in April 2014. If we used monies from the Central Montana Foundation some of the \$125,00 would be offset by the \$50,000. Tom Meissner made a motion to not wait for the DNRC Grant monies. Commissioner Youngbauer seconded the motion. Motion carried.
- b. Should the Committee make an application to the Central Montana Foundation for the \$50,000? Gene Meier indicated that he would rather not. He believes that the Mil Levy will pass and this project will be funded by this Mil Levy. The monies from the Central Montana Foundation could help with many other projects that need attention across the City of Lewistown; such as the swimming pool; Eagles Manner elevator and fire suppression mechanisms. Committee decided not to pursue any of these monies.
- c. The updated draft of the Preliminary Engineering Report is not completed yet. Brad sent an email to Vivian indicating that it would be available in a couple of weeks. Tom also spoke to Brad and was wanting some final numbers for the Resolution that would put this on the ballot. Tom also indicated that he would have the Resolution to the Commissioners this week. Tom indicated that he was waiting for the financial impact property owners from the Department of Revenue and he should have these in the next couple of days.
- d. How long of term does the Committee want the loan to be? Kevin indicated that the Intercap Loan has a maximum of 15 years and is a variable interest rate. Georgina is also calculating the years on her report for Tom. The SRF is a set rate loan and you can go in and refinance these if the County should need to at some point. SRF stands for State Revolving Loan Funds. Commissioner Youngbauer indicated that the Committee should also make a recommendation with where the loan is financed and for how long. Tom Meissner will pass around the email from Georgina once he has received it for everyone to know what kind of tax burden will be involved for the property owners. With the SRF loans being paid by a bond the typical 25% will not be required and will cost the tax payers less monies in the long run .
- e. Pam Vosen was present to talk about the horizontal drilling and where the FWP was at in the process of converting the creek back to its original flow pattern. There needs to be a Conditional Map Review and that

is suppose to be due April 1, 2014. It will take FEMA another 6 months to approve the Conditional Map. Then there is a floodplain application which takes another 90 days. Pam indicated that currently this project is at a standstill. There is a time frame that FWP is working with to obtain Grant monies and Pam is not sure where they are at in this time frame. If there is a problem with phase of the project we could rely on Brad and Kevin to give ideas on making these connections. Pam also indicated that they still had not had Public Comments on the meandering creek project and this could create some problems.

- f. The past Mil Levy that was just retired was at 6 Mils, this current one would be around 6.17 Mils. Vivian handed out a spreadsheet with where the last Mil Levy monies were spent on.
- g. Gene Meier gave an update on the current easement with Mr. Weeden. Monte Boettger has an Agreement drawn up already for Mr. Weeden to sign. Reviewing the deeds from the railroad property there is a clause about no new encumbrances that the railroad but on the right of way. Kevin is working on this with Monte Boettger and will finalize everything with Mr. Weeden.
- h. Kevin made a motion that the Resolution be drawn up for 2.5 million with a 20 year loan period and a fixed interest rate. Tom seconded the motion. Motion carried.
- i. Tom indicated that he would work with Rana on getting the ballot certified. As Rana has never gone through the certification process before.
- j. Vivian will do a letter up to the Commissioners on the Committee's recommendations and Gene Meier will sign it and deliver it to the Commissioners.
- k. The Committee was encouraged by Tom to make phone calls to service organizations to make an invitation to be involved in the next Commissioners meeting. Gene Meier was going to contact the Rotarians to see if Brad could speak there on March 10, 2014 at their noon meeting, since Brad would be here anyway. Vivian was going to contact the Kiwanis to see they would like to have a speaker at their meetings on Tuesdays.

IV. Old Business:

- a. Public awareness: The Committee could do a selling campaign after the project has passed; thanking the public for the water available at different locations across the fairgrounds.
- b. Update on Solicitation for Engineering Services—this can be removed now.
- c. TSEP Infrastructure Planning Grant Application Updates—this can be removed.
- d. Update on Mil Levy expenditures from previous Mil Levy—this can be removed
- e. Public Awareness Copies of current display at the Fairgrounds for other locations—this will be updated once we receive the new maps and the Preliminary Engineering plans.
- f. Engineering Services selected and completion date established.—this can be removed.

V. New Business

VI. Public Participation:

VII. Summary:

IX. Adjournment: Gene Meier adjourned the meeting.

VIII. Next Meeting Date"

March 26, 2014