

FAIRGROUNDS SEWER/WATER COMMITTEE

Special Meeting Minutes

April 9, 2014

I. Call to Order

Gene Meier called the meeting to order

II. Roll Call

Attendees:

Vivian Shammel, Commissioner Assistant

Sandy Youngbauer, Commissioner

Gene Meier

Kevin Myhre, City Manager

Mark Machler

Tom Meissner

Faith Robertson

Erin Zindt, via skype

Keith Kucera, Lewistown Fire Chief

Minutes were accepted as presented for the March 26, 2014 meeting.

Erin Zindt had questions with regards to the splitting up calls with Faith on the list of users for the Fergus County Fairgrounds. Erin prepared a draft letter for the Committee to review and make suggestions. This letter would be used to send out to the users of the Fairgrounds. Erin indicated that the list that Faith had provided at 62 different entities that use the Fairgrounds and the cost of sending out letters to these entities would cost \$30.00.

Commissioner Youngbauer indicated it would be well worth the expense in sending out the letters. Tom Meissner offered to review the letter and tweak it for a consistent message. This letter would be good to send out to the 4-H group with their newsletter electronically.

The Lewistown Fire Chief, Keith Kucera was present to review placement of Fire Hydrants and what would ideally work for the Fire Department in the placement of the Fire Hydrants. Keith went on to say that moving the Fire Hydrant from the Shrine Booth area and moving this out to the Campsite area would be more beneficial. Moving the Fire Hydrant from in front of the Ag Building and relocating this Fire Hydrant to outside the entrance of the Trade Center would also be more beneficial for the Fire Department. Tom Meissner asked if he could put a letter together reflecting his request on the placement of the Fire Hydrants. Keith indicated that he could do that.

Kevin Myhre indicated that he and Brad Koeing spoke with Monte Weeden last week and that Monte was very receptive of running the Fairgrounds Sewer and Water lines across his property. The locations are still being worked out along with a pivot area. Monte requested a copy of the crossing license be sent to him and Kevin indicated that they had done that and that Monte's attorneys had contacted Monte Boettger already with regards to this crossing license.

Erin wanted some clarification on the draft letter she had written up and then the questions that she would ask when making phone calls. Tom Meissner indicated that he would work on the letter to make sure that is the same as the brochures. The brochures will need some work, but before we go any further the question was brought up on where the Commissioners were at with going ahead on starting the survey that they needed to complete to move forward with the permitting and other activities that would need to begin this project in the fall if the Mill Levy passes.

Commissioner Youngbauer indicated that the Commissioners were in agreement with having Peccia and Associates move forward on the surveying, which is going to be \$50,000.00. Fergus County will come up with these funds if the Mill Levy does not pass to pay for the surveying. The surveying will be very valuable for the future. Commissioner Youngbauer indicated that the Commissioners will do a letter to Peccia and Associates to start the project.

Commissioner Youngbauer indicated that the Port Authority was wanting to help fund the educational part of the Mill Levy with \$500.00 of their monies. But they needed to have a legal opinion on the Port Authority spending monies on this type of a project. Tom Meissner indicated that he would speak with Mary Baker at the State regarding these types of donations. The News Argus believes that there may not be an exemption on donated publication space for this type of project. Tom Meissner is under the understanding that as long it does not say "vote" this would only be an educational type advertising rather than a promotional type advertising. Tom Meissner indicated that he would write up a decision on this and send this out to everyone. The letter that Erin submitted would also need to reflect this legal decision.

Commissioner Youngbauer also indicated that Bob Steiman gave her an application for the TBID. TBID would like to help support the education on Fairgrounds Sewer and Water Project. Kevin indicated that the TBID application should be filled out and submitted as soon as possible. Kevin further indicated that the only thing that the TBID would be worried about was that the campsites being rented outside the arena of the events that are going on there. Tom Meissner made a motion that the TBID Application be filled out and submitted. Motion seconded by Kevin Myhre. Motion carried.

The brochure changes. Kevin Myhre indicated that instead of saying that the toilets do not flush, to indicate that they do not flush well during high use events. Erin asked that she be included on the changes to the brochure. Vivian indicated that the brochures have been promised to the Chamber of Commerce for distributing for the May and June Chamber News Letters. Gene Meier has put \$2,000 at KXLO and the News Argus for the Fairgrounds Sewer and Water Committee to use for publication expenses and notice expenses. Kevin Myhre indicated that we should have some contact names on the brochures in case anyone has questions. These individuals would need to be from the County. One could be the Fairgrounds Administrator. Gene Meier brought up that the Jaycee's would like to help with the educational piece of the Fairgrounds Sewer and Water Project. Someone needs to contact Abby at the Boys and Girls Club and speak with her regarding this. Gene asked if Vivian could do this. Vivian indicated that she could. It was decided that Kevin Myhre would be contacting Peccia and Associates for the brochure changes. Kevin made a note of all of the changes that would need to be made. The Port Authority wanted to make sure that the Committee made the community aware that the last Mill Levy has been retired from their property taxes. The Port Authority also wanted to know about annexation of the Fairgrounds into the City limits, since this was something that the City has been doing with other subdivisions. Kevin and Tom indicated that the City would really not gain any benefit in doing this since the County was a Tax Exempt Entity. It was decided that Vivian would be the second contact person on the brochures since Commissioner Youngbauer is not always in the office to answer these questions from the public. Pictures for the brochure were discussed and decided to replace the horse picture with a nicer one that the newspaper had. Pavilion pictures were discussed, Faith will look and see if she has any of these.

Mark Machler is going to go out and do an education in Winifred, and with 3 Hutterite Colonies. Mark has the total of their valued property for the Hutterite Colonies and can let them know how this will affect their taxes. Mark also meet with the NRCS on the starting of the construction of redirecting the creek. Mark also meet with the Fish Wildlife and Parks and received an update from them on where they are at on this project. Mark emailed this to Kevin Myhre and Kevin forwarded the email to Peccia and Associates.

Discussion was had on going into the rest of the smaller communities and explaining or presenting this project to these communities.

Commissioner Youngbauer is going to contact MACO regarding the Fire Hydrants and the placement of the fire hydrants at the Fairgrounds.

Once the brochure is done up Vivian will post it to the Fergus County Home page under News Links.