

CONCEALED WEAPON PERMIT APPLICATION INSTRUCTIONS

1. New Applicant - A **completed** application must be submitted.
Renewal Applicant – A **completed** renewal application must be submitted.

Incomplete applications will not be processed.

Name:

First Line - Full legal name - **No initials**

Second Line – Full name (first, middle and last) **as it is written on your birth certificate.**

Third Line – all other names including all married names, alias names, nicknames, etc.

Complete physical address of your **home**. No Post Office Box Numbers.

Complete criminal history including all arrests regardless of disposition. We do run a full background check. If an arrest is found that is not listed on your application, it could result in denial of a permit.

2. Bring your Montana Driver's License or other form of identification issued by the state of Montana that has a picture of the person (45-8-321 M.C.A.) when you drop off your application. **We will need to make a copy** to attach to your application.
3. **Renewals** - Montana Code Annotated 45-8-322(3) – “upon request for renewal made within 90 days before expiration of the permit.” Please bring your old permit or a copy at the time you turn in your renewal application. **We will need to make a copy** to attach to your application.
4. Payment is due when you pick up your completed permit. Make checks payable to DARE.
New Permit Cost - \$50.00
Renewal Cost - \$25.00
Renewal Cost of Permit expired more than 90 days - \$50.00
5. Any permit not picked up within 90 days from date of application will need to re-apply by submitting a new application.

Updated 01/16/2015.