

Military Discharge Certificate Release Form

The following information **MUST** be completed **AND** a copy of requestor's photo ID provided before a certified copy of a DD214 can be issued. DD214 documents are provided free of charge.

Please Print

Name of Requestor: _____

Address: _____

Service Member Name: _____

Branch of Service: _____

Military Separation Date: _____

Date of Birth: _____

This box must be checked for us to process your request

- I understand that Military Discharge Documents are confidential. Further, that pursuant to Montana Law, Section 7-4-2614 MCA. I understand that social security card numbers will be redacted. I qualify to obtain information from, or a copy of, the Military Discharge Certificate as:**

(Please check one of the following)

- The service member who filed the document.
- The next of kin of the **deceased** service member. (Death Certificate or Obituary required).
More specifically, I am the: surviving un-remarried spouse, parent, son, daughter, sister or brother.
My relationship to the service member is that of _____.
- A Mortuary, as defined in 10-2-111, MCA, for the purpose of securing burial benefits.
- A Veteran's Service Office or a Veteran's Service Organization, as defined in 10-2-111, MCA.
- Veteran's Affairs Division of the MT Department of Military Affairs.
- I am requesting an Archival Copy (Non-certified). The discharge date of the veteran is **62 years or more prior to the date of this request**. I understand that some information may be redacted per Section 7-4-2614 (f) MCA.
- A person who has written authorization from the service member or from the next of kin, if the service member is deceased. Copy of authorization with the veteran's signature attested attached.

Authorization Signature: ***I declare under penalty of perjury that the information on this request form is true and correct and that I am authorized to receive the requested document.***

Signature _____

Date _____

Mail completed form to: Fergus Co Clerk & Recorder, 712 W Main Street, Ste 204 Lewistown, MT 59457