

# SECTION I

## FERGUS COUNTY EMERGENCY OPERATIONS PLAN

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**The Basic Plan** is an overview of the jurisdiction's emergency response organization and policies. It cites the legal authorities for emergency operations, summarizes the situations addressed by the plan, and explains the general concept of operations, and assigns responsibilities for emergency planning and operations. It also contains the signature page for acceptance of the EOP and the revision tracking page.

2011

## Fergus County Emergency Operations Plan

### SECTION I BASIC PLAN

#### I.1.1. Introduction

##### EXECUTIVE SUMMARY Fergus County Disaster and Emergency Plan

The Fergus County Disaster and Emergency Plan, authorized by Montana Code Annotate (MCA) Title 10, Chapter 3, Part 201: identifies and assigns disaster responsibility for city, town and county personnel in the preparation for, response to, recovery from and mitigation of natural or man caused disasters. The jurisdictions included in this Emergency Operations Plan are the incorporated City of Lewistown, Town of Winifred, Grass Range, Moore and Denton, and Fergus County as well as the unincorporated communities of Brooks, Buffalo, Christina, Coffee Creek, Danvers, Deerfield Colony, Eddies Corner, Fergus, Forestgrove, Garneill, Giltedge, Glengarry, Heath, Hilger, Maiden, Ross Fork, Roy, Suffolk, Straw. Tyler and Valentine.

This plan provides the necessary guidance for the personnel who have responsibilities to provide services to disaster victims and for the protection of lives and property. Regular testing and exercising of this Emergency Operations Plan will establish the ground-work for efficient and expeditious delivery of the assistance in times of emergency or disaster. This plan is not intended to impede the standard operating guidelines established by emergency response agencies; but is the coordinating document for all emergency or disaster planning, response and recovery efforts. The final phase of emergency and disaster planning is mitigation. Fergus County has a separate Pre-Disaster Mitigation Plan which will be reviewed and updated as part of a scheduled review.

Fergus County Disaster and Emergency Services will assist the lead and support agencies in the coordination of this document. Testing, revising and updating annually will keep this document valid and useful.

#### **I.1.1.1.1. EMERGENCY SERVICES**

Fergus County is served by a sheriff's department. The Fergus County Sheriff's Department has nine fulltime-sworn officers, which includes the Sheriff, Under Sheriff, and seven Deputy Sheriffs. The Department also has volunteer, Reserve/Auxiliary Officers and Search and Rescue teams on call. The Department maintains a 24 hours a day, 7 days a week work schedule with Deputy Sheriffs, Communications Officers and Detention Officers on duty.

The Lewistown Police Department has fourteen full time sworn officials, which includes the Chief of Police, Assistance Chief and twelve officers. The Police Department maintains a 24 hour a day, 7 days a week work schedule with Police

Central Montana 9-1-1 provides Emergency 9-1-1 service for Fergus, Judith Basin, and Petroleum Counties. Automatic Number Identification (ANI) provides an automatic display of the seven-digit number of the telephone line used to place a 9-1-1 call. Automatic Location Identification (ALI) enables an automatic display at the answering PSAP of information defining the geographical location (street address) of the

## Fergus County Emergency Operations Plan

telephone used to place the call and the dispatch information associated with the ANI. Wireless cell phone and Voice over Internet Provider(VoIP) calls are also received at the Central Montana Dispatch Center. Reverse 9-1-1 is also a feature which can be used in an emergency or disaster situation.

Fire service is provided by thirteen districts. All are volunteer except for Lewistown Fire and Rescue which is a combination department. The districts are Grass Range, Lewistown Rural, Lewistown Fire and Rescue, Winifred, Coffee Creek, Denton, Hilger, Roy, Moore, Beaver Creek/Cottonwood, Heath, North Fork Flatwillow and Cheadle. (Attachment 1)

Central Montana Medical Center (CMMC) is the medical backbone of the central Montana community. The medical staff includes a full-expertise range of physicians, and consulting specialty doctors. CMMC is a 25-bed hospital and 85 licensed-bed nursing home facility and supports an off-campus aquatics rehab facility. (Attachment 2)

Central Montana Ambulance Service provides ambulance service including Advanced Life Support for Fergus County area and is staffed by part paid, part volunteer. Other volunteer ambulance services are provided by Winifred, Denton, Roy, and Grass Range Ambulances. Moore offers a non-transport EMS service.

Fergus County is part of a six county health district, Central Montana Health District, which provides a health officer, public health nurse, public health emergency planner, sanitarian, and junk vehicle collection.

Public works is provided by a Lewistown City staff of six. Towns of Denton, Winifred, Grass Range and Moore have part time employees. Fergus County employs seventeen Road Department employees.

Coordination of emergency services is accomplished by the full time Fergus County Disaster and Emergency Services Coordinator and a deputy coordinator.

### **I.1.1.1.2. MUTUAL AID AGREEMENTS**

Fergus County has executed a general mutual aid agreement with every nearby county which includes Pondera, Chouteau, Teton, Toole, Liberty, Glacier, Judith Basin, Wheatland, Golden Valley, Petroleum, Phillips, Blaine, Cascade, Hill Counties and Blackfeet, Rocky Boy, and Fort Belknap Nations. A separate mutual aid agreement has been signed with Musselshell County, Petroleum, Judith Basin and Golden Valley. Fergus County has fire fighting mutual aid agreements with Department of Natural Resources and Conservation and has a general mutual aid agreement with Bureau of Land Management. All fire districts within Fergus County are represented at the Fergus County Fire Council and mutual aid agreements have been signed by the districts.

### **I.1.1.1.3. POPULATION**

Fergus County is located in Central Montana. Its economy is based on agriculture, but has had intermittent coal production, and gas and oil fields. Population of the county is estimated at 11,496 according the Montana Department of Commerce, 2007, Lewistown the county seat has a population of 5,813; Winifred, 156; Grass Range, 149; Moore, 186; and Denton, 301. (Attachment 3)

## **Fergus County Emergency Operations Plan**

### **I.1.1.1.4. EDUCATIONAL FACILITIES**

Schools are located throughout Fergus County. In Lewistown there are five schools: Fergus High School, Lewis and Clark, Garfield, Highland Park, and Lewistown Junior High School. Administrative offices are located in the Lincoln Center. In other communities, Grass Range, Moore, Roy, Denton, and Winifred all have schools which house all grades. Other schools are for elementary age students and are located within in the Hutterite Colonies: Deerfield, King, Spring Creek and Ayers.

The Central Montana Education Center/ MSU-Northern Lewistown campus represents a collaborative effort between the Lewistown School District and MSU-Northern to provide a full menu of adult education to people in Lewistown and the surrounding area. Also, MSU-Northern provides an associate's degree nursing program. Students receive personal, hands-on training at Central Montana Medical Center.

### **I.1.1.1.5. TERRAIN AND NATURAL RESOURCES**

Fergus County covers 4,339 square miles. Has an average annual temperature of 41.9° F, with yearly moisture of 17.47 inches. The county has an average altitude of 3,960 feet above sea level. There are considerable differences in land form and vegetation present in Fergus County.

In the southern part of the county lies part of the Lewis and Clark National Forest located in the Big and Little Snowy Mountains. The Missouri Rivers forms the northern border of Fergus County and is part of the Upper Missouri River Breaks National Monument and the Charles M. Russell National Wildlife Refuge. The Judith River runs through the county and the Big Spring Creek passes through the City of Lewistown and serves as the city's water supply. Many other creeks and streams pass through the county and provide recreational and agricultural opportunities.

Dams which are part of the waterways in Fergus County include Canyon Ferry, Holter and Hauser Dams on the upper Missouri River; Ackley Lake Dam; Gibson, Willow Creek and Tiber Dams and Reservoirs all located outside of Fergus County. The City of Lewistown has developed a number of dams in the area for flood control measures which include Hanson, Pike Creek, East Fork and Big Casino Creek. The owners/operators of these dams have provided inundation maps and Emergency Operations plans for all affected jurisdictions. These are located in the Sheriff's Office and the Disaster and Emergency Service offices. There are other dams and reservoirs on private property throughout Fergus County; they are not considered a major threat to any populated areas. (Attachment 4)

### **I.1.1.1.6. TRANSPORTATION**

US and State Highways which pass through Fergus County include the primary transportations routes of US Highway 87 and 191 and Montana Highways 80, 81, 3, 200, and 19. There are 2,090 miles of county roads with approximately 800 bridges.

Presently railroads in Fergus County include a short line through the western part of Fergus County from Geraldine in neighboring Choteau County through Coffee Creek, Denton, Spring Creek and Ross Fork, connecting to the main BNSF line in Judith Basin County. A short train trip on the Charlie Russell Choo-Choo from outside of Lewistown

## Fergus County Emergency Operations Plan

to Denton is a great tourist attraction. Recently, the Town of Moore has a short spur line which is used for an agricultural load out facility. When in use the Town of Moore main access points are unusable, but a secondary access point has been identified.

Lewistown Municipal Airport has a regional service provided by Great Lakes Airlines. The closest multi-carrier airports are in Great Falls and Billings. Other airports serving small private and charter aircraft are located in Denton, Grass Range, Holland Ranch, Moore, Sand Creek Wildlife Station and Winifred.

There are some transportation vulnerabilities which require additional planning: i.e. the approach to the Lewistown Municipal Airport main runway is over Fergus High School; major intersections are located at Eddie's Corner, Grass Range, Bohemian Corner and 1<sup>st</sup> Avenue and Main Street. (Attachment 5)

### **I.1.1.1.7. PLAN ORGANIZATION**

The Emergency Operations Plan (EOP) consists of a basic plan, annexes, appendices and attachments:

- Section I: **The Basic Plan** is an overview of the jurisdiction's emergency response organization and policies. It cites the legal authorities for emergency operations, summarizes the situations addressed by the plan, and explains the general concept of operations, and assigns responsibilities for emergency planning and operations. It also contains the signature page for acceptance of the EOP and the revision tracking page.
- Section II: **Command and Control** contains information on response and recovery efforts. This includes the National Incident Management System, Emergency Response Matrix and extra ordinary powers
- Section III: **Emergency Support Functions** contains information on support of an incident through resource management, communication, mass casualty, evacuation, debris management, volunteer management, critical incident stress management.
- Section IV: **Hazard Specific Annexes** provide additional detailed information applicable to the performance of particular functions in the face of a particular hazard.
- Section V: **Resources Information, Acronyms and Definitions** is intended to provide emergency responders with appropriate reference materials and information necessary for the mitigation of an incident or event.
- Section V: **Forms and Sample Declarations** provide information for incident management and elected officials to assist with the declaration process.

### **I.1.2. Coordination**

The Emergency Coordination Plan is the main coordinating and policy document for Fergus County, the City Lewistown, Towns of Moore, Winifred, Grass Range, and Denton. This plan provides for the coordinated response of local government to natural, technological or man-caused incidents, emergencies or disasters.

- Management and control of response personnel remains the responsibility of the tasked organization.
- Requests for assistance from local government jurisdictions included in this EOP must be made in accordance with existing mutual aid or other written agreements.

## Fergus County Emergency Operations Plan

- Local governments must commit its resources to emergency operations. Local governments may request assistance from the next level of government only after its resources have been expended and/or are clearly inadequate to cope with the incident.
- All requests for assistance from the State or Federal governments should go through the Disaster and Emergency Services Division in Helena and must be approved by the local government CEO. Procedures for this are located in Section IV and in the Local Government Disaster Information Manual. The Local Government Disaster Information Manual is located in the Disaster and Emergency Services Office, County Commissioners Office and available electronically.

### **I.1.3. Maintenance**

The DES will coordinate the annual review and an annual exercise of the Emergency Operations Plan; and will update the document accordingly. Only through testing, and incident critiques will this plan continue to function as the primary emergency document for the jurisdictions.

### **I.1.4. Response Levels**

The Incident Commander or Unified Command, according to one of the four Incident Response Levels, classifies an incident. Each level is utilized to determine the extent of Emergency Operations Center activation and the Operations Plan structure necessary to respond to the incident; and personal to be notified of the incident.

Level 1	LIMITED RESPONSE: Incident within the capability of responding units. There is no threat to lives or environment. No mutual aid has been requested and the Incident Commander is comfortable with the stability of the incident.	Handled by Responders
Level 2	MODERATE RESPONSE: Mutual aid or other request for resources has been initiated by the Incident Commander. Event may carry over into another staff period and/or there is a threat to lives and/or environment. Reporting to state agencies is required. (Hazmat Response)	Handled by IC and local resources. DES, Health District, CEO and PIO may be notified at the IC's discretion. EOC may be partially activated.
Level 3	SIGNIFICANT RESPONSE: Incident will carry into the next shift change; lives and property are at risk and/or resources are being requested outside of the county.	Activation of EOC staffed to level of response and incident size. Notification of CEO's . State DES notified and requests are made through the State Emergency Coordination Center. Financial consideration are made, declaration process begins. Volunteer agencies involved or on alert.

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Level 4	MAJOR RESPONSE: Large event or multiple events, longer duration, mutual aid resources are not available, and there are a large number of departments/agencies involved. Lives and property are threatened. Local Disaster Declaration required and request made to the Governor for State Disaster Declaration. Or event may be classified as a WMD or Terrorism incident requiring assistance from State and Federal Law Enforcement.	Unified Command - CEO's involved in decision making, PIO and public information dissemination required. Full activation of EOC. Red Cross/Salvation Army/ other volunteer agencies are activated.
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The capabilities of the responders, number of casualties or amount of property damage, and the magnitude and duration of the event dictate the scope of any emergency response. Partial activation of the EOC occurs when a request is made for the DES coordinator to respond. Full activation of the EOC is only contemplated for an event that exceeds the normal capabilities of local response agencies or when executive guidance and authorities are required. The success of the EOC and the ICS is dependent upon teamwork, training and exercising together.

### **I.1.5. Activation of the Emergency Operations Plan**

The Fergus County Emergency Operations Plan (EOP) is in effect at such time as:

- An incident, emergency or disaster occurs or is imminent or;
- An incident, emergency or disaster is declared by the jurisdiction's Chief Executive Officer(s) or;
- An incident, emergency, or disaster is declared by the Governor or;
- A Presidential or federal agency declaration or designation is issued.

Concept of Operations:

- Disasters or emergency operations should, to the greatest degree possible, reflect the daily operational responsibilities of an agency or department.
- Tasks and responsibilities should be assigned and conducted at the lowest level of each organization. Management and control of personnel will remain with the specific agency.
- Local governments and officials are ultimately responsible for disaster or emergency operations.
- Requests for assistance from another jurisdiction should be made in accordance with existing mutual aid or other written agreements or standard operation guidelines (SOG).
- State or federal aid will be requested when local resources are exhausted.
- Requests for assistance from state or federal agencies should go through the County DES Coordinator. This ensures proper documentation and coordination with the state and federal agencies.
- The State Disaster and Emergency Services Division will process assistance requests, coordinate State assistance, and prepare the necessary requests for Federal assistance with the Governor.
- Once response activities cease, restoration of response capability is the next highest priority. Recovery and mitigation efforts DO NOT take precedence over restoration of response capability.
- All department heads should keep local government CEO's informed of their respective response efforts and must inform local government CEO's whenever

## Fergus County Emergency Operations Plan

outside assistance is needed. This can be accomplished through the Emergency Operations Center.

- All departments, agencies or organizations must maintain detailed records (operational logs) of actions taken during incidents including: date/time, actions taken, overtime, resources expended, and other information of value. These logs are necessary when State and Federal assistance or Mutual Aid Agreement resources are involved. These logs could also be of benefit if liability claims are filed as a result of a disaster.
- Damage assessment information is the primary responsibility of the specific persons or agencies tasked in the appropriate annexes. However, all agencies must be prepared to provide input to the responsible agency(s).

The concept of operations is based on the Incident Command System (ICS). The ICS, in accordance with the National Incident Management System (NIMS), is used to manage all minor or major incidents in the county. The Incident Commander (IC) is the first responder on a given scene until relieved by a higher authority or by mutual agreement. The IC is responsible for the immediate tactical actions to control the incident.

While the Incident Command System is employed at every response event in the county, the EOC is activated, to the level deemed appropriate, only in those events which exceed the normal capabilities of the responding agencies or involve multiple agencies and a coordinated effort is required. The primary EOC is located at the County Complex, 121 8<sup>th</sup> Avenue South, Lewistown, the alternative EOC is located at City Complex, 305 West Watson, Lewistown. Finally, should the need arise, the EOC can be located at a remote command trailer or vehicle. The Disaster and Emergency Services Coordinator, Incident Commander or Chief Executive Officers may designate the activation and location of the EOC.

### **I.1.5.1.1. Emergency Declarations**

#### DEFINITIONS

- Emergency: The imminent threat of a disaster causing immediate peril to life or property which timely action can avert or minimize. 10-3-103, M.C.A.
- Emergency declaration: A formal decision by the Chairman of the Fergus County Commissioner, the Chief Executive or Governor that an emergency exists within his/her respective jurisdiction. 10-3-402, M.C.A.

#### PURPOSE

- An emergency declaration is used when either of the following conditions exists:
  - No losses have occurred; however, a threat to health, life, or property exists and the proclamation is needed to enact protective measures; or
  - Limited losses have occurred and the declaration is needed to enact response and protective measures to prevent further losses.
- An emergency declaration is a prerequisite to the following actions:
  - Full activation of the Emergency Operations Plan;
  - Requesting the Governor to enact specific emergency powers;
  - Use of the 2 mill emergency levy;

## Fergus County Emergency Operations Plan

- Allows for the evacuation of all or part of the population from a emergency area within the jurisdiction when necessary for the preservation of life; and
- Controls ingress and egress to and from the emergency area, the movement of persons within the area, and the occupancy of premises;
- Requests for the use of money from the State Emergency and Disaster Fund; and
- Requests for state or federal assistance, including the Army Corps of Engineers.

An emergency declaration may be terminated when the condition no longer exists or recovery operations have been completed.

### **I.1.5.1.2. Disaster Declarations**

#### DEFINITIONS

- Disaster: The occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made cause, including: tornadoes, windstorms, snowstorms, high water, floods, earthquakes, landslides, mud-slides, volcanic action, fires, explosions, terrorism, or air or water contamination requiring emergency action to avert danger or damage, blight, droughts, infestations, riots, sabotage, hostile military or paramilitary actions, communicable diseases or accidents involving radiation by-products or other hazardous materials.
- Disaster Declaration: A formal decision by the Fergus County Commissioners, Chief Executive Officer or the governor that a disaster exists within his/her respective jurisdiction. 10-3-403, M.C.A.

#### PURPOSE

- A disaster declaration is used when severe losses have occurred to health, life and property and a declaration is needed to enact response and recovery measures.
- Review the distinction between emergency proclamation and a disaster declaration.
- A disaster declaration is a prerequisite to the following actions:
  - Full activation of this plan;
  - Requesting the governor to enact specific emergency powers;
  - Use of the 2 mill emergency levy;
  - Allows for the evacuation of all or part of the population from a disaster area within the jurisdiction when necessary for the preservation of life, and
  - Controls ingress and egress to and from the disaster area, the movement of persons within the area, and the occupancy of premises;
  - Requests for the use of money from the State Emergency and Disaster Fund;
  - Requests for state or federal assistance, including the Army Corps of Engineers

A disaster declaration may be terminated when the disaster condition no longer exists or recovery operations have been completed.

## Fergus County Emergency Operations Plan

### **I.1.6. Continuity of Government**

#### **PURPOSE:**

The objective of this section of the Fergus County Emergency Operations Plan is to define a process to prepare for the continuity of government and continuity of operations in the event of an emergency. This section provides direction and establishes notification process in the event an emergency occurs and when the continuity plan must be implemented.

#### **DEFINITIONS:**

**Continuity of Government (COG):** continuity of government is defined as the ability of the jurisdiction to:

1. Ensure the line of political succession in order to maintain the effective and constitutional operations of government
2. Ensure that essential services, programs and facilities are identified and that operational plans exist to enable services to continue.
3. Ensure that the infrastructure exists that will allow essential functions be delivered to Fergus County residents.

**Continuity of Operations Plan (COOP):** A Continuity of Operations Plan is a detailed emergency plan, beginning at the lowest business unit and rolling up to the department level that outlines the specific steps necessary to carry out the department's plan for maintaining services in the event of an emergency. It is designed to deal with any event, whether anticipated or unanticipated which disrupts the normal course of business operations at any location.

**Essential Functions:** Essential functions are defined as those operations which

1. Provide vital services – life/safety
2. Exercise civil authority
3. Maintain the safety of the general public
4. Sustain the economy

#### **I.1.6.1.1. Continuity of Government**

Lines of succession of government officials and emergency support services are covered in MCA 10-3-603 and MCA 7-4-2106 and 7-4-4112.

The line of succession of the Fergus County Commissioners is from the chairperson through the members of the board in order of their seniority on the board. Vacancies on the board will be filled according to MCA 7-4-2106

In the event Fergus County Commissioners are unable to respond to an emergency or disaster on behalf of Fergus County, a three-member board will be formed, consisting of the Fergus County Sheriff, the Fergus County Attorney and a third member chosen by the Sheriff and County Attorney. The third member's qualifications shall be directed toward dealing with such crisis (Resolution #14-92).

In the event the president of the City Commission cannot respond to an emergency or disaster on behalf of the City of Lewistown, the council body shall elect one of the City Commission members to preside.

## Fergus County Emergency Operations Plan

In the event that the Mayor of Denton, Grass Range, Moore, and Winifred is not able to respond for any reason, as it is stated in Denton (Resolution #260), Grass Range, Moore, (Resolution #2.06.050), and the town of Winifred (Resolution #135), the President of the Town Council shall preside. In the event that the President is not able to respond, the Council body shall elect one of the council members to preside.

Line of succession for county elected officials is determined by the Fergus County Charter and the Montana Code Annotated. The line of succession to each department head is according to the operating procedures established by each department and part of the departments Continuity of Operations Plan.

In the case of an event which would cause the seat of government to be moved, a location which will provide for safety of the employees and public will be designated by the governing body of the jurisdiction. Fergus County has designated the Fairground Trade Center as a primary back up location for all office normally located in the Courthouse. (Attachment 6)

### **I.1.6.1.2. Continuity of Operations**

Every department shall develop a detailed COOP for their department and individual worksite. A worksheet will be provided to each department to assist in developing a detailed COOP. The Fergus County Disaster and Emergency Services Coordinator will assist departments in filling out the COOP worksheet. Copies of these plans shall be maintained at the worksite and an established safe location. One copy shall be filed with the Disaster and Emergency Services Coordinator. At a minimum the following areas must be addressed:

- Essential Services identified
- Communications
- Evacuation Plans
- Critical Personnel
- Alternate work sites for essential functions
- Relocation Plans

Each COOP shall be reviewed every four (4) years which will be facilitated by the Fergus County Disaster and Emergency Services Coordinator. COOP should be tested through a tabletop exercise every four (4) years with written changes incorporated into the update. (Attachment 7)

## **PROCEDURES**

### **Essential Functions**

While all government functions are essential in that they serve the public good, choices must be made in emergency situations as to which of those functions are essential to be maintained.

- a. Each Department shall identify essential functions and services.
- b. Each Department shall identify the resources required at worksites to carry out these services. In this identification process, a determination must be made whether resources, beyond those routinely available to maintain the ability of function, will be needed.
- c. Each Department shall identify other departments or entities which are needed to carry out the essential function.

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### Communications

Each Department head shall ensure that they can be contacted in an emergency. The following contact numbers are required, as applicable:

- Telephone numbers
- Cell phone numbers
- Email address
- Alternative contact

Contact number of backup personnel shall be provided.

Each Department head will identify a Department Emergency Coordinator who will serve as contact and liaison to the Disaster and Emergency Services Coordinator. This person shall have the authority to develop, facilitate and coordinate the individual department's preparations.

### Evacuation Plans

Each Department shall assist in developing and conspicuously posting evacuation plans. These plans shall include the ability to account for all employees and be able to transmit any discrepancies to the appropriate responding emergency officials.

### Response Team and Essential Personnel Notification

Departments shall maintain up-to-date rosters of (1) personnel that would be responsible for coordinating a work site response to an emergency situation, and (2) personnel essential to ensure that essential services can be delivered. These rosters will be filed in the department's administrative files and with Fergus County Disaster and Emergency Services.

### Relocation Plans

Departments will assist in developing the relocation site in the event a work site needs to be moved in order to maintain the delivery of essential functions.

Needed items to be included in local relocations planning:

Office Space	Staffing
Telecommunications	Computer capability
Office Supplies	Dependent Agency/Business notification
Staff notification	miscellaneous requirements

### Implementation

COOP may be implemented when processes at the current location cannot proceed as normal. If COOP is implemented, immediate notification shall occur as follows:

1. County Commissioner
2. Department Heads
3. Disaster and Emergency Services Coordinator
4. Employees

A single point of contact will be appointed by the department to allow for smooth, orderly and coordinated communication and insure that resources are maximized and objectives met with the least amount of confusion.

## Fergus County Emergency Operations Plan

### **I.1.7. Authorities and References**

Homeland Security Presidential Directive-5 (HSPD-5) Management of Domestic Incidents

Homeland Security Presidential Directive-8 (HSPD-8) National Preparedness

Robert T. Stafford and Emergency Assistance Act of 2000

Superfund Amendments and Reauthorization Act of 1986, Titles I and III, commonly known as SARA Title I and Title III

Final Rule, OSHA, 29 CFR, 1910.120

Final Rule, EPA, 40 CFR part 311

NFPA 1600 Continuity of Government

Presidential Decision Directive 39, U.S. Policy on Counterterrorism (unclassified extract from FEMA website)

Federal Bureau of Investigation, Weapons of Mass Destruction Incident Contingency Plan

Health and Human Services Health and Medical Services Support Plan for the Federal Response to Acts of Chemical or Biological Terrorism

Federal Preparedness Circular 65

Federal Communication Commission rules and regulations

IFC 2009 (International Fire Code)

Montana Code Annotated: Title 10

75-20-1204; 45-8-101 through 45-8-115; 20-3-705

Title 50, Health District Authority

Title 7, Local Government

Local Government Disaster Information Manual (LGDIM)

Montana Disaster and Emergency Plan Volume 1-19

Anthrax Threat Guide for Montana

Montana Medical Association Protocols

Charter of Fergus County, Montana 1996

NIMS and NRP: Fergus County Resolution 20-B2004

NIMS and NRP: City of Lewistown Resolution 3600

Central Montana Health District Emergency Plan

Lewistown City Ordinance number 1579.

Fergus County Pre-Disaster Mitigation Plan

Continuity of Government Resolution #14-92

City Resolutions

Lewistown Municipal Airport Emergency Operations Plan

**Fergus County Emergency Operations Plan**

**I.1.8. Signature Acceptance  
OFFICIALS**

\_\_\_\_\_  
Fergus County Commissioner

\_\_\_\_\_  
Fergus County Commissioner

\_\_\_\_\_  
Fergus County Commissioner

Date \_\_\_\_\_

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
City of Lewistown, City Manager

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
City of Lewistown, Commission Chairman

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
Town of Denton, Mayor

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
Town of Grass Range, Mayor

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
Town of Moore, Mayor

\_\_\_\_\_  
Attest:

Date \_\_\_\_\_

\_\_\_\_\_  
Town of Winifred, Mayor

\_\_\_\_\_  
Attest:

**Fergus County Emergency Operations Plan**

\_\_\_\_\_  
Fergus County Sheriff

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Clerk and Recorder

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Treasurer

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Attorney

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Clerk of Court

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Superintendent of Schools

Date \_\_\_\_\_

\_\_\_\_\_  
Justice of the Peace

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Coroner

Date \_\_\_\_\_

**CITY/COUNTY DEPARTMENT HEADS**

\_\_\_\_\_  
Fergus County Road and Bridge Department

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Nurses

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County MSU Extension Office

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Planning Department

Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Disaster and Emergency Services

Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana Fairground

Date \_\_\_\_\_

\_\_\_\_\_  
City of Lewistown, Chief of Police

Date \_\_\_\_\_

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City of Lewistown, Public Works Date \_\_\_\_\_

\_\_\_\_\_  
Lewistown Municipal Airport, Manager Date \_\_\_\_\_

\_\_\_\_\_  
Lewistown Fire Rescue and  
Lewistown Rural Fire Rescue Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana Medical Center Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana Ambulance Service Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana Health District Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana 9-1-1 Date \_\_\_\_\_

\_\_\_\_\_  
Central Montana Search and Rescue Date \_\_\_\_\_

\_\_\_\_\_  
Fergus County Local Emergency Planning  
Committee Chairperson Date \_\_\_\_\_

**TOWN & RURAL FIRE DEPARTMENTS**

\_\_\_\_\_  
Moore Rural Volunteer Fire Department Date \_\_\_\_\_

\_\_\_\_\_  
Town of Moore Volunteer Fire Department Date \_\_\_\_\_

\_\_\_\_\_  
Health Rural Volunteer Fire Department Date \_\_\_\_\_

\_\_\_\_\_  
Hilger Rural Volunteer Fire Department Date \_\_\_\_\_

\_\_\_\_\_  
Grass Range Rural Volunteer Fire Department Date \_\_\_\_\_

\_\_\_\_\_  
Town of Grass Range Volunteer Fire Department Date \_\_\_\_\_

**Fergus County Emergency Operations Plan**

\_\_\_\_\_ Date \_\_\_\_\_  
Denton Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Winifred Rural Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Town of Winifred Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Cheadle Rural Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Beaver/ Cottonwood Creek Rural Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Coffee Creek Rural Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Roy Rural Volunteer Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
North Fork Flatwillow Rural Volunteer Fire Department

**RURAL AMBULANCE SERVICE**

\_\_\_\_\_ Date \_\_\_\_\_  
Roy Ambulance Service Inc

\_\_\_\_\_ Date \_\_\_\_\_  
Winifred Ambulance

\_\_\_\_\_ Date \_\_\_\_\_  
Denton Ambulance

\_\_\_\_\_ Date \_\_\_\_\_  
Grass Range Ambulance

\_\_\_\_\_ Date \_\_\_\_\_  
Moore EMS (non-transport)

**SCHOOLS**

\_\_\_\_\_ Date \_\_\_\_\_  
Lewistown Schools Superintendent

\_\_\_\_\_ Date \_\_\_\_\_  
Moore School Superintendent

**Fergus County Emergency Operations Plan**

\_\_\_\_\_  
Denton School Superintendent

Date\_\_\_\_\_

\_\_\_\_\_  
Grass Range School Superintendent

Date\_\_\_\_\_

\_\_\_\_\_  
Roy School Superintendent

Date\_\_\_\_\_

\_\_\_\_\_  
Winifred School Superintendent

Date\_\_\_\_\_

