

**Fergus County Board of Health Meeting**  
**October 24, 2022 at 5:30 p.m.**  
**Sheriff's Office Basement Complex**

Present:

Donna Vantassel, BOH Vice Chair	Lisa Robinson, BOH member
Laurie Ray, BOH member	Courtney Moline, BOH member
Heather Thom, FCNO Director	Sue Irvin, Family Planning Director
Amanda Rouse, DIS-Staff	Pamela Vosen, Planning
Holy Phelps, City Manager	Sandy Youngbauer, County Commissioner
Ron Hrubes, City Commissioner	

Present via online/phone

Sean Hill, Sanitarian - text message to Sandy his report

Sandy Youngbauer, County Commissioner, called the meeting to order at 5:30 p.m.

**Approval of Agenda:**

Agenda approved as presented.

**Public Comment on any agenda items:**

There were no comments.

**Approval of July 25, 2022 Board Minutes:**

Sue Irvin noted that Danielle Reddish's title was incorrect. Donna Vantassel moved and Laurie Ray seconded the approval of the minutes with the correction to Danielle's title.

**Public Hearing:**

No Comments

**Personnel Announcements:**

Currently, there are two open positions within the Fergus County Health Department.

Public Health Officer – Part Time

Sanitarian in Training – Part Time

Sandy Youngbauer announced that they interviewed one applicant for health officer.

### Announcements/Reports:

- Family Planning and the Nurses Office presented reports to the Board in their packets. Donna would like to see *communicable diseases* changed to *reportable conditions* in report.
- Sue Irvin presented discussion on losing funding for MCH for Petroleum County and matching portion from Judith Basin County.
- Sean Hill, Sanitarian, (via text message to Sandy) will be in Fergus County next week to complete inspections.

### Discussion/Action Items:

- Board of Health Members
  - Jordan Robins has resigned from the Board of Health – took a new job opportunity in Bozeman and has moved. Will need to fill vacant Board of Health position.
- Septic Rules
  - Donna Vantassel brought forward concern about wording on page 16 & 21 on where states *48 hours notice* and change that to *two business days, not to include federal holidays*. Discussion was held, it was recommended to change wording to *two business days, not to include federal holidays*. Donna recommended that document be proof read for grammatical/spelling errors as well. Lisa Robison moved to approve the recommendation of the Septic Rules with corrections be presented to the Fergus County Commissioners for approval, Laurie Ray seconded that motion.
- Disposition of Bodies-Burial of persons on private property
  - Heather Thom reported that Marlo has continued to work on the procedure for burial of persons on private property, it was taken to the commissioners as a resolution and that needed to be changed to an ordinance so it would be enforceable, also the clerk and recorder had input on how to record location accurately in order for it to match the system that the Clerk and Records Office utilizes. Lastly there needs to be wording about what type of vessel the body needs to be placed in prior to burial. Holy Phelps states that the city has that wording for the cemeteries and can help Marlo with that section.
- Truck Wreck Protocol
  - Heather Thom updated Board that there is a form that needs to be completed on the Food and Consumer Safety website through DPHHS, in the event of a truck wreck with perishables.

### Public Comment on Non Agenda Items:

No Public comments

**Next Meeting Date:**

The next meeting will be held January 23, 2023 at 5:30 p.m.

Courtney Moline made a motion to adjourn. Donna Vantassel seconded.  
Meeting adjourned at 6:15 p.m.

Respectively submitted by: Heather Thom, FCNO

Approved by: Donna Vantassel  
Date: 1-23-2023

Secretary: Marlo Thomas  
Date: 01-23-2023